

**Note – Meeting Date Change (due to holiday)**

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1. **Introductions and Chair Report** - Chris Shaw, Chair
2. **Non-Agenda Public Comment**  
Comments are taken from the public on items not on the agenda; time limit of three (3) minutes per speaker
3. **Approval of Minutes – November, 2015**
4. **Extraordinary Maintenance (Presentation – Action Item) – Ben Nichols, HBA**  
Consideration of HBA idea's for Normal Street project
5. **Stop Sign at Eighth and Robinson (Action Item) - Roy Dahl**  
Parking gains and traffic calming project idea
6. **Access Hillcrest Marketing (Action Item) – Elizabeth Hannon**
  - Discussion on potential extension of campaign - Cooperative ideas with HBA
  - Access Hillcrest window decal –“Going Here -Park Here” concepts
7. **Park Hillcrest Trolley Services (Potential Action Item) - Elizabeth Hannon**
  - Old Town Trolley contract not being renewed (terminates May 2016)
  - Lunch Loop and Farmers Market service needs
  - Electric Vehicle fleet / RFP discussion
8. **Operations Manager Update (Information – Action Items) - Ben Verdugo**
  - Curb Cut petitions
  - Angled Parking Initiative (reverse angle considerations)
  - 3708 Fifth Avenue –old mail stop – long white zone, conversion to green or gray/meter
9. **City Updates (Information – Action Items) – Joe Jimenez, Traffic Engineer**
  - Normal St Parking Signage for DMV /median - HBA towing signs
  - Pedestrian Enhancements on Essex
  - Curb Survey 2.0 gains – Cleveland and Richmond – 4 spaces (60 days in ground)
  - Curb Survey – revisit denials
10. **Top “A” Project Priority Progress Charts (Potential Action Items) – Elizabeth Hannon**
  - Curb & Sidewalk Painting and Repair – HBA assessment review and next steps
  - GIS Mapping project – cost considerations
11. **Other Projects Updates (Information Items) – Elizabeth Hannon**
  - Farmers Market parking – DMV lease and lot on Harvey Milk at Normal St
  - Parking structure ideas (public/private, locations, and need assessment)
  - Connect Hillcrest (may move up if they can attend)

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