

1. Establishment of Quorum, Call to Order and Introductions

-Char Lou Benedict

- **Board Attendees:** Roy Dahl, Chris Shaw, Bruce Reeves, Tom Fox, Natalie Villegas, Megan Garth, Roy McMakin, Char Lou Benedict, Tim Gahagan, Selin Stockley, Susan McNeil Schreyer, Cecelia Moreno
- **Other Attendees:** Steve Saars, Peter Raymond, John Knoll, Kurt Buecheler, Joe Jimenez
- **UCPD Staff Attendees:** Elizabeth Hannon, Chris DeMolive

2. President's Report

Announcement of officer elections at December meeting

3. Non-Agenda Public Comment

None

4. Consent Agenda, items A-B (Action Items)

Approval of Minutes –October 2016

Approval Financials – September 2016

- **(BOD161104) Motion to Approve Minutes & Financials:**
 - Introduced by R. Dahl: seconded by M. Garth
 - **Vote for Approval:** 11
 - **Vote Against Approval:** 0
 - **Abstain:** 1 (R. McMakin)
 - **Motion Passes:** (11-0-1)

5. Approval of Audit (Action Item)

- Bruce Reeves

Annual audit; no negative remarks - proper accounting procedures are being executed

No remarkable findings from Audit

- **(BOD161105) Motion to Approve Audit:**
 - Introduced by B. Reeves: seconded by C.L. Benedict
 - S. McNeil Schreyer asked about several recommendations contained in the audit draft document which do not apply to UCPD. E. Hannon stated that these are part of a template the firm uses and recommended moving forward as this year's draft has been reviewed for approval by the audit committee.
 - **Vote for Approval:** 12
 - **Vote Against Approval:** 0
 - **Abstain:** 0
 - **Motion Passes:** (12-0-0)

6. Board Elections - Recommendations for Board Seats (Action Item)

- Char Lou

Bankers Hill Business – Doug Scott;

Hillcrest Business – Cecelia Moreno, Ben Nicholls, Steve Saars;

Hillcrest Resident – Roy Dahl

- **(BOD161106) Motion to Approve Recommendations for Board Seats:**
 - Introduced by S. McNeil Schreyer: seconded by C. Shaw
 - C.L. Benedict commented that the HPC and executive committee had reviewed S. Saars business qualifications and found agreement with the bylaws
 - **Vote for Approval:** 11
 - **Vote Against Approval:** 0
 - **Abstain:** 1 (C.L. Benedict)

- **Motion Passes:** (11-0-1)

7. Streetline Presentation (Action Item)

- Kurt Buecheler

Presentation of data collection, live parking availability and assessment tools proposal providing Parker app for those seeking parking; ParkerMap website widget for merchants, BIDS etc and ParkerEdge for UCPD parking management decisions at zero cost to UCPD.

UCPD Board Questions with K. Buecheler answers

- C. Moreno asked why Streetline chose San Diego
Contact made through E. Hannon who has been investigating since late spring
- R. Dahl asked how Streetline intends to make money
Streetline makes money on the back end by selling the data to various vendors like Google, Apple, and auto manufacturers.
- T. Gahagan asked for specifics about how the sensor works
The sensor is placed in 1 spot, but data is 90 percent accurate for each block
They use this to create a probabilistic assessment
- T. Gahagan asked if they have received feedback from other cities using this service regarding accuracy
If Streetline has less than 90 percent accuracy, the system does not promote that block as available
Streetline may also add cameras and on street assessments to observe sensor accuracy
- R. Dahl asked how long it will take to have accurate projections.
2 to 3 months for fixed reports then, over time (6 months) reports become more accurate
- M. Garth asked what the life span of sensors is
Streetline uses 2 models- they have an estimated lifespan of 8 to 10 years using double A lithium batteries
- M. Garth asked how long it would take to get system up and running
Installation takes a week or two after approval; about 4 minutes per sensor; need access to 2 parking spots during install; sensors are installed via Core drill and after install the street remains flush
- R. Dahl asked about permit requirements
Permitting hasn't been a problem in other cities; Streetline asks local organizations to get permits
- R. Dahl asked if J. Jimenez could say a few words or be point person for the permit process.
 - J. Jimenez responded that the city is currently conducting a pilot program with vehicle detection sensors in meters. The city is 3 weeks into that program. They have installed 200 meters with vehicle detection sensors. After pilot, it is the intention of the City to install at most meters
 - K. Buechler responded that Streetline could use these IPS sensors and not install their sensor per block (but city would fund sensors vs Streetline covering the cost)
- C. Moreno asked if it is just for metered parking or for all parking. There are busy parking impacted locations with no meters are present.
Streetline could include non-metered streets, parking garages, surface lots; K. Buecheler would like introductions to contacts as well.
- C. Shaw asked that since Streetline could put in sensors before the city could, would it be hard for them to get a permit?
 - J. Jimenez responded that he can't answer that, permits are handled by a different department.
- S. McNeil Schreyer wants to run it past MHPAC which will not meet again until January 2017.
- C.L Benedict wants to check out what position the city will take
- **(BOD161107) Motion to move forward and finalize a Letter of Intent with Streetline, and to present this letter for official vote at the December 2016 UCPD Board of Directors Meeting**
 - Introduced by T. Gahagan: seconded by C. Moreno
 - **Vote for Approval:** 11
 - **Vote Against Approval:** 0

- **Abstain:** 1 (S. McNeil Schreyer)
- **Motion Passes:** (11-0-1)

8. Mission Hills Meter Installation (Action Item)

-Elizabeth Hannon

Request 422-510 block of West Washington meter installation(s)

- **(BOD161108) Motion to allocate \$2,160.00 to install Meters on the North side of 422-510 block of West Washington, pending the approval of the Uptown Planners.**
 - Introduced by S. McNeil Schreyer: seconded by R. Dahl
 - **Vote for Approval:** 12
 - **Vote Against Approval:** 0
 - **Abstain:** 0
 - **Motion Passes:** (12-0-0)

9. Staffing – Recommend for Chris DeMoville’s Employment (Action Item)

- Elizabeth

Interim administrative assistant since Sep 30

Recommendation for permanent part-time position beginning December 1, 2016

- **(BOD161109) Motion to Hire Christopher DeMoville as UCPD Project Administrator on December 1st, 2016 at \$26,000.00 per year including all Fees.**
 - Introduced by C.L. Benedict: seconded by R. Dahl
 - **Vote for Approval:** 11
 - **Vote Against Approval:** 1 (S. McNeil Schreyer)
 - **Abstain:** 0
 - **Motion Passes:** (11-1-0)

10. FY17 Current Projects and Priorities Updates (Information Items)

-Elizabeth

Review other items not on the agenda with full report in Board packets:

Hillcrest Lunch Loop & Valet Updates

Hillcrest Enforcement Hour Shift Update

Bankers Hill Angled, Meters and Time Limited Parking (2 and 4-hour Zone) Update

Uptown Planners Presentation on December 6, 2016

- E Hannon reviewed the current project list and presented updates as necessary

11. City Report (Information Item)

- Joe Jimenez

- J. Jimenez reported that E. Hannon handled everything in her FY17 Current Projects and Priorities Update.

12. Neighborhood Committee Updates (Information Items)

- Committee Chairs

- Thank you to C. Shaw, whose term ends, for his service on the Board
- Thank you B. Reeves will be giving up his seat after the December meeting

Adjourn