



UPTOWN COMMUNITY PARKING DISTRICT, INC.

Meeting Minutes

Monday, August 10, 2015 at 5:00 – 6:30 p.m.

Joyce Beers Community Center  
The HUB – 3900 Vermont Street  
San Diego, CA 92103

Board attendees: Tim Gahagan, Char-Lou Benedict, Roy Dahl, Bruce Reeves, Ann Garwood, Megan Garth, Susan McNeil Schreyer, Doug Scott, Benjamin Nicholls, Selina Stockley

Staff: Elizabeth Hannon, Ben Verdugo

Others in attendance: Nancy Moors, Joe Jimenez, Adrian Granda, Jacques Chirazi

**1. Establishment of Quorum, Call to Order, and Introductions**

- Quorum was established and everyone introduced themselves

**2. Non-Agenda Public Comment**

- A. Granda with Councilmember Gloria's office announced that CD3 is actively seeking input from all community members regarding the draft Community Plan Update. The open review period is until October 5<sup>th</sup> and the Uptown Planners has until mid-November to make their recommendations.
- T. Gahagan asked A. Granda about the recently amended CP100-18 and how the UCPD has experienced a couple issues regarding expenditure of parking district funds. One example was the UCPD not being able to fund shuttles for the upcoming Taste of Mission Hills event. A. Granda said that the City's perspective was that this was a special event and should have been funded by the BID to help mitigate parking. A. Granda continued that CP100-18 is still open to interpretation and proposed expenditures should be handled on a case by case basis.
- D. Scott asked A. Granda if the City has produced the agreement to fund long term maintenance for landscape improvements in Bankers Hill. A. Granda said that the bike path is in the final design phase and J. Jimenez added that the City and SANDAG are working together with Park and Rec to see if they would be able to maintain the landscaping.

**3. Approval of Consent Agenda A-C**

- A. Approval of Minutes – July 13, 2015
- B. June 2015 Financials
- C. Hillcrest Parking Committee approval of pilot Lunch Loop extension for two to four months. Service will continue at the rate of \$150 / hour; Mon-Fri 11:30-1:30; with committee review of service goals at the September committee meeting
- **Motion:** "To approve consent agenda items A-C." (R. Dahl, S. McNeil Schreyer) Motion passes 9-0-1, 1 abstention, (T. Gahagan)

**4. City Car Share Program Presentation** (Information Item) – Jacques Chirazi, Program Manager

- J. Chirazi with the City of San Diego presented the existing car share program to the board and opportunities for expansion.
- The City is looking into a permanent Car Share Program and issued a Request for Information in November of 2014 followed by a Request for Sponsorship in 2015 and a negotiation process has started with three car share operators.
- One car operator is station based meaning the car would be rented and returned at fixed stations; the other two are free floating models, similar to Car2Go.
- The City is also investigating the possibility of allowing car share members to access residential parking permit zones to park cars. This idea will be presented to the community, community parking districts and community planning groups.
- T. Gahagan asked if the revenue will be ascertained by the company itself or will City controls be put in place. J. Chirazi said the goal will be to have the smart meters communicate with the vehicles and the data will be accessed by the City.
- T. Gahagan asked if the residential parking permit areas will be the decision maker behind allowing the car share program to enter and J. Chirazi said that each area will have the decision to opt in or out. He added that currently, only people living within a residential parking permit area are allowed to obtain parking permits and the existing ordinance would have to be amended.
- A. Garwood said that the residential permit area in Hillcrest could be problematic because visitors of the hospital could bypass paying parking fees by parking on the street instead. She also said that the cars would compete with permitted users and parking is already scarce. She added that she would only support car shares in residential permit areas only if the car share users were residential permit holders as well. T. Gahagan added that the City and car share companies could develop a system which could recognize residential parking permit holders as users in these areas.
- J. Chirazi said that one option would be to have dedicated car share parking spaces in the garage at the UCSD hospital or having dedicated car share parking spaces on the street.
- S. Stockley asked how many car share users are in the residential parking permit program and J. Chirazi said there are around 100 users in Hillcrest and around 500 in the Cortez Hill area.
- R. Dahl said that the car share program coming to the residential parking permit areas would potentially work because there is currently available parking in the hospital zone.
- J. Chirazi added that the charging stations on Normal are scheduled to be installed in September or October.
- **Motion:** “To reject the car share program expansion into the residential parking permit areas until they can verify that the driver of the car has a residential parking permit.” (A. Garwood, S. McNeil Schreyer) Motion fails 3-4-3, 4 nays (S. Stockley, B. Reeves, R. Dahl, D. Scott) 3 abstentions, (T. Gahagan, B. Nicholls, M. Garth)

5. **Annual Financial Audit and Committee Assignment** (Information Item)

- Staff received a quote from Sonnenberg & Company, CPA’s of \$4,000 to perform FY 15 annual audit.
- **Motion:** “To approve audit expenditure of \$4,000.” (R. Dahl, S. McNeil Schreyer) Motion passes 7-0-2, 2 abstentions, (T. Gahagan, M. Garth)
- B. Reeves volunteered and S. Stockley was appointed by T. Gahagan to serve on the audit committee.

**6. FY16 Budget (Information Item)**

- E. Hannon reported the budget is now separated to show parking district implemented projects from the City implemented projects.
- When the financials are reviewed each month, only UCPD implemented budget items will be accounted for since there are no controls in place for City implemented items.

**7. City Report (Information Items)**

- J. Jimenez provided the following updates:
  - Mission Hills – Four parking space gains have been identified by Traffic Engineering after there was a request to conduct a safety analysis due to traffic accidents on Goldfinch between Ft. Stockton and W. Lewis. It will be reviewed first by the Mission Hills Parking Advisory Committee on September 2<sup>nd</sup>.
  - International Restaurant Row – Red curb reduction on the west side of India was completed on July 21<sup>st</sup>. 10-15 feet of motorcycle parking was also added to the area and dedicated motorcycle spaces were not delineated to allow for more motorcycles. S. Stockley reported that the curb on India and Winder needs to be a priority because handicapped customers are having issues accessing the curb/sidewalk. J. Jimenez said he would have an update soon.
  - Bankers Hill – Traffic Engineering reviewed and approved the RFP for a consultant to survey for a residential parking permit program in Bankers Hill.

**8. Comprehensive Parking Management Strategy – Meter Utilization (Information Item)**

- E. Hannon presented meter utilization data by month and by day to give an idea on existing conditions and how staff will make recommendations in the future regarding meter pricing and operation. Data was also compared to FY13, FY14, Saturday Utilization and occupancy counts. Staff will continue to monitor utilization data as part of the Comprehensive Parking Management Strategy.

**9. Board Worksession – Organizational Philosophy and Structure Exercise Part 3**

- T. Gahagan asked the board if they had any additional comments regarding CP100-18 and acceptable use of parking funds from the earlier discussion with A. Granda.
- B. Nicholls said that although the City might be happy with the recent changes to the policy, the board is not as there is disagreement on how funds still can be spent.
- E. Hannon presented the updated changes to the board regarding special event parking, promotion of business activities/shared costs with BID's, extraordinary maintenance and safety improvements.
- Bylaws regarding protocols for funding of projects and public engagement were also briefly reviewed.

**Adjournment – 6:30 p.m. -- Next Meeting Date, Time and Location:**

Uptown Community Parking District's next meeting is Monday, September 14, 2015 at 5:00 p.m. in the Joyce Beers Community Center at The HUB in Hillcrest (formerly the Uptown District).

Transcribed and drafted by Ben Verdugo