



UPTOWN COMMUNITY PARKING DISTRICT, INC.

Meeting Minutes

Monday, January 13, 2014 at 5:00 p.m.

Joyce Beers Community Center

Uptown District Shopping Center – 3900 Vermont Street
San Diego, CA 92103

Board attendees: Tim Gahagan, Ann Garwood, Jared Svendsen, Roy Dahl, Megan Gamwell, Gerrie Trussell, Cecelia Moreno, Michael Brennan, Lara Koljonen, Doug Scott, Selina Stockley

Staff: Elizabeth Hannon, Ben Verdugo

Others in attendance: Joe Jimenez, Nancy Moors, Sonya Stauffer

1. Establishment of Quorum, Call to Order, and Introductions

- T. Gahagan called the meeting to order at 5:05p.m. A quorum was established and the group introduced themselves.

2. Approval of Minutes/Secretary's Report

- **Motion:** "Motion to approve December minutes." (R. Dahl, G. Trussell) Motion passes unanimously 7-0-4, 4 abstentions (T. Gahagan, D. Scott M. Brennan, C. Moreno)

3. President's Report

- T. Gahagan reported on the de-appropriation of the Fourth Avenue/Quince Street and Fourth/Fifth Avenue and Nutmeg Street projects from the City's 2014 CIP Budget and how these will be inclusive of the regional bicycle corridor project through SANDAG. This will be reviewed at the Committee on Smart Growth and Land Use on Wednesday, January 15th.
- A Garwood said that the intersection of Fourth and Quince is dangerous and needs a sidewalk and a crosswalk to get across the street. She wanted the City to come and talk to the community for some feedback before the de-appropriation happens.
- E. Hannon said that she is waiting to hear form Beth Robrahn and SANDAG to see what exactly will be implemented.
- A. Garwood asked if there was a specific number regarding a value of a parking space in Hillcrest. M. Dibden-Brown said that her office has asked the City Attorney the same question but an answer has yet to be provided.

4. Approval of Financials/Treasurer's Report/Annual Audit

- C. Moreno presented the financials for review.
- T. Gahagan said that the financial format is currently under review since some board members find it confusing and this will be worked out soon with Mary Joseph and staff.
- M. Gamwell agreed that the format was confusing and E. Hannon said that she will have a meeting with Mary to work on the format which will be presented at the work session on February 5th.
- **Motion:** "To approve the December financials and annual audit" (D. Scott, A. Garwood). Motion passes unanimously 10-0-1, 1 abstention (T. Gahagan).

5. Operations Manager Report

- B. Verdugo reported the City bike share program has experienced some delays at the City, which is working with DecoBike on getting their station locations ready for public outreach. The City hopes for the station locations will be ready sometime in the next few weeks but the timing will be dependent on DecoBike to produce the locations.
- The City-wide RFP for Smart Meter technology has been canceled without providing an explanation to staff.
- The Uptown Curb Survey 2.0 is continuing as B. Verdugo has located 4 potential areas for angled parking to help offset the proposed parking losses due to the bike corridor project. Bankers Hill portion of the survey is almost complete and both neighborhood committees will review the locations.
- B. Verdugo is in the process in of a district-wide meter utilization survey which will look at revenue block-by-block. This has been completed in south Bankers Hill. The rest of Bankers Hill and all other neighborhoods will follow shortly. From there, each committee can look into whether or not they want to reduce rates in underutilized areas.
- T. Gahagan asked if staff is finding out utilization during specific times of the day, and B. Verdugo said that a windshield survey would need to be conducted and that could be addressed in the future.

6. Non-Agenda Public Comment

- N. Moors followed up on accountability and the revenue that is received from Car2Go and developer fees. After receiving revenue totals from J. Jimenez regarding a development on Thorn Street between Fourth and Fifth Avenues, she said that the numbers did not add up and that Bankers Hill should receiving more funds. J. Jimenez said that he received the totals from Development Services, which took some time and B. Verdugo said he will follow up with this department to try to get more detail on the breakdown.
- T. Gahagan said that this needs to be a priority of staff to get accountability from the City regarding revenues of both Car2Go and developer fees.
- G. Trussell said that the Airport Authority will be in Mission Hills to give an update on car rental return which will be tentatively planned for early February.
- A. Garwood reported that the Hillcrest Town Council will be discussing building heights in Hillcrest for the new community plan update and Councilmember Alvarez will also be attending the meeting on Tuesday night.

7. Authorization of letter to City regarding canceled Smart Meter RFP (Action Item)

- T. Gahagan reported that the Smart Meter RFP process has been cancelled by the City and the City will not inform the UCPD why the process was canceled, citing the process is confidential.
- The Executive Committee recommended the following motion:
- **Motion:** “The UCPD is authorized to execute a letter requesting more information and details regarding the cancelled smart meter program so to fold this into considerations in preparing the FY15 Annual Plan and Budget” (Executive Committee, C. Moreno)
- D. Scott wanted to change the wording, “so to fold this into considerations” to “help us”.
- T. Gahagan asked who in the group was in favor of changing the motion and a majority of 8 agreed in favor of the change.
- **Alternate Motion:** “The UCPD is authorized to execute a letter requesting more information and details regarding the cancelled smart meter program to help us in preparing the FY15 Annual Plan and Budget” (D. Scott, A. Garwood). Motion passes unanimously 10-0-1 1 abstention, T. Gahagan.

8. Request to identify and receive legal consultation for position statement on SANDAG Bike Corridor Project (Action Item)

- T. Gahagan reported that a motion was made by the board a couple of months ago requesting more outreach by SANDAG to the public. Some outreach has been made by SANDAG, but not to the level that the board has been hoping.
- The Executive Committee recommended that the board look for the facts as to how this process should unfold, what are SANDAG’s obligations? Are there any legal requirements if a project results in significant parking losses to business districts? What are the environmental impacts and is the project subject to CEQA review?
- Since we have an obligation to maintain the parking supply in Uptown, the Executive Committee felt that legal consultation should be explored.
- **Motion:** “Given that UCPD is charged with maintaining and/or increasing on-street parking in Uptown, the UCPD staff is directed to consult with qualified legal counsel to determine position statement in answer to the following fundamental question: What options exist in response to the removal of significant amounts parking, by a government entity, from our district? SANDAG and the TransNet tax should be included for analysis. Further, the staff or legal counsel should conduct research for any relevant case studies. A fee up to but not greater than \$5000 shall be incurred without re-approaching the UCPD Board” (Executive Committee, C. Moreno)
- D. Scott asked if this matter has been presented to the City Attorney for comment. B. Verdugo said that J. Jimenez has requested more info from the City Attorney to see if this is an appropriate use of CPD funds. D. Scott said he is reluctant to spend funds on private legal counsel but would rather look at options with the City Attorney first., and M. Gamwell agreed.
- T. Gahagan said that the Executive Committee felt that it was a good idea to get an

- independent assessment from parties not involved in the project which is why this motion was presented in the first place.
- R. Dahl felt that the purpose of this motion is to tell us whether SANDAG is breaking the rules, and he believed that SANDAG is not breaking the rules so he would not be in favor of the motion.
 - M. Brennan had an issue with the wording of the opening statement of the motion because he doesn't know if that is the UCPD's mandate to *increase on-street parking in Uptown*.
 - T. Gahagan said that legal counsel is an expense that the parking district in the past has generally paid for. He also said that this is not for the purpose of establishing a lawsuit, but to know the law and follow the law.
 - G. Trussell said that the City was initially sued which led to SANDAG undertaking a public input process for projects that has to be followed. She added that SANDAG hasn't given any reason to be legally challenged yet because they have not unveiled their plan. They will in February. G. Trussell then called the motion into question and a majority, eight board members agreed to vote.
 - Motion fails, 2-8-1, M. Brennan, R. Dahl, J. Svendsen, M. Gamwell, D. Scott, L. Koljonen, S. Stockley, G. Trussell; 1 abstention, T. Gahagan.

9. Work Session Planning Exercise (Information Item)

- E. Hannon presented the work session planning exercise to the group to be completed by individual board members and then compiled by staff to help direct the work session in February.

10. Committee Updates

- **Hillcrest Report**
 - Nothing to report
- **Bankers Hill Report**
 - D. Scott reported that the group will be focusing on the curb survey, wayfinding system, east/west pedestrian crossings, the SANDAG Bike Corridor Project, and the Circulator Shuttle system over the next few months.
- **Mission Hills Report**
 - Nothing to report
- **5 Points/IRR Report**
 - S. Stockley reported that 4665 cars were parked last year thanks to the valet.

Adjournment – 6:05 p.m.

Next Meeting Date, Time and Location:

Uptown Community Parking District's next meeting is Monday, February 10, 2014 at 5:00 p.m. at the Joyce Beers Community Center in the Uptown District of Hillcrest.

Transcribed and drafted by Ben Verdugo