



**UPTOWN COMMUNITY PARKING DISTRICT**  
**Board of Directors Meeting Agenda**  
Monday April 14, 2014 at 5:00 – 6:30 p.m.  
Joyce Beers Community Center - Uptown District Shopping Center  
3900 Vermont Street San Diego, CA 92103

1. **Establishment of Quorum, Call to Order and Introductions**
2. **President’s Report**
3. **Non-Agenda Public Comment**  
Comments are taken from the public on items not on the agenda or to request an item be removed from consent agenda; time limit of three (3) minutes per speaker
4. **Approval of Minutes – March 10, 2014 (Action Item)**
5. **Treasurer’s Report & Approval of Financials (Action Item)**
6. **Approval of Consent Agenda A-D (Action Item)**  
Items on the consent agenda will be considered as one motion without discussion, unless an item is requested to be removed, in which case the item will be placed for consideration next on the regular agenda

**A. DMV Lot insurance** – Staff has received confirmation from the City attorney authorizing the UCPD to enter into the DMV Lot Lease. Insurance requirements and signage need to accompany the execution of the lease.  
*A motion authorizing staff to make Business Owners Policy (BOP) insurance premium payment from Hillcrest budget, not to exceed, \$7490.00 for coverage of liability needed for the DMV Lot lease. Staff is mandated to further review all insurance needs and costs not later than August, 2014.*

**B. Park Hillcrest App Phase Two** – Staff has received and reviewed the phase two proposal for the mobile app to improve search features, to consolidate map systems, to create icons that enhance readability and other such items. It is expected for this work to commence immediately and for this phase to launch on or about July 1, 2014.  
*A motion authorizing staff to contract services for phases two of Park Hillcrest mobile app, not to exceed \$6000 with Phondini inc.*

**C. Board of Directors Fall 2014 Elections** – In preparation for fall 2014 elections the board is asked to confirm the following open seats. All currently seated board members are eligible to run for another term:

Hillcrest Resident Seat	Tim Gahagan
Bankers Hill Resident Seat	Char-Lou Benedict
Hillcrest Business Seat	Michael Brennan
Bankers Hill Business Seat	Lara Koljonen
Mission Hills Business Seat	Gerrie Trussell

**D. Health Insurance Benefits –**

Health insurance benefits for staff are now being processed for 100% coverage of staff individual plans as current group plan quotes are greater than individual plan costs.

7. **Bankers Hill Residential Seat Appointment** (*Action Item*)
8. **Chief Operating Officer’s Report** (*Information Items*)
9. **Operations Manager’s Report** (*Information Items*)
10. **Mission Hills Meter Removal Initiative** (*Information Item*)
11. **Smart Meter Update** (*Potential Action Item*)
12. **Committee Updates**
  - a. Hillcrest Report
  - b. Bankers Hill Report
  - c. Mission Hills Report
  - d. Five Points / International Restaurant Row Report
13. **FY15 Budget** (*Action Item*)

The City has reviewed the draft narrative and budget. Board packets contain notes on changes and revisions. Specific projects, timelines and measurable outcomes now need to be established to formulate the FY15 Action Plan. Staff recommends the Board approve the budget allocations and direct staff to work with neighborhood committees to develop a district-wide Action Plan to be approved by the full board on May 12<sup>th</sup>.
14. **Mission Statement** (*Action Item*)
15. **Work Session** (*Information Item*)

A discussion to review speaking points in alignment with the UCPD mission statement regarding plans for bike infrastructure. The goal is to review opportunities and obstacles associated with current plans in order to streamline staff work toward successful and coordinated project implementation.

*Unfinished business may be tabled and placed on the agenda of the following meeting. Anyone who requires an alternate form of this agenda or to arrange special access needs, please contact the UCPD office, 48 hours in advance. To review documents included with this agenda or any other item, contact the office 48 hours in advance. The office may be reached at: 619-846-5754 or email [BenV@ParkUptownSD.org](mailto:BenV@ParkUptownSD.org)*