



UPTOWN COMMUNITY PARKING DISTRICT
Board of Directors Meeting Agenda
 December 8, 2014; 5:00 PM – 6:30 PM
 Joyce Beers Community Center – The HUB
 3900 Vermont Street, San Diego, CA 92103

1. Establishment of Quorum, Call to Order and Introductions

2. Vice President’s Report

3. Non-Agenda Public Comment

Comments are taken from the public on items not on the agenda or to request an item be removed from consent agenda; time limit of three (3) minutes per speaker.

4. Approval of Consent Agenda A-C (*Action Item*)

Items on the consent agenda will be considered as one motion without discussion, unless an item is requested to be removed, in which case the item will be placed for consideration on the regular agenda.

A. Approval of Minutes – November 2014

B. Approval of Financials – November 2014

C. General Liability Insurance

Last month the board approved up to \$9000 for annual insurance coverage for general liability and DMV required liability insurance (Hillcrest). Staff was able to obtain insurance through Philadelphia Insurance at a much lower rate which meets all the requirements. Approval is for reduced insurance premium in the amount of \$5,481.00 annually.

Commercial Property Coverage Part	\$ 100.00
Commercial General Liability Coverage Part	\$ 4,511.00
Commercial Auto Coverage Part	\$ 362.00
Professional Liability	\$ 508.00
Total Annual Premium	\$5,481.00

D. International Restaurant Row (IRR) / Mission Hills (MH) Expense

Every six months IRR/MH has an advertisement showing parking locations with Map Doodles which is a unique map with a distribution of 200,000 at 500 tourist locations at the rate of \$1,500 each.

5. Officer Elections (*Action Item*)

Call for nominations and annual elections with the board voting for President, Vice President, Secretary, and Treasurer.

6. City Performance Audit of Community Parking Districts Findings (*Information Item*)

The board will review staff memo and discuss the findings of the city audit

7. International Restaurant Row (IRR) Curb Color Changes (*Action Item*)

IRR Parking Committee voted to convert all nine (9) 30 minute green curbs in the 3700 block of India to two hour time limits (gray curbs). There are a total of 18 angled parking spaces on this block; 16 are metered with seven (7) two hour, nine (9) 30 minute and two passenger loading zones. Staff is seeking full board approval to remove the green curbs resulting in 16 two hour metered spaces and two (2) white curbs, three minute passenger loading zones.

8. Work Session Planning (*Information Item*)

Date and time considerations for board retreat / work session

9. Staff Reports (*Information items*)

- A. Operations Manager
- B. Chief Operating Officer

10. Committee Updates (*Information Items*)

- A. Hillcrest Report
- B. Bankers Hill Report
- C. Mission Hills Report
- D. Five Points / International Restaurant Row Report

11. Operations Manager Evaluation (*Action Item – closed session*)

Pursuant to section 54957 (Personnel Exemption) of the Brown Act

Unfinished business may be tabled and placed on the agenda of the following meeting.

Anyone who requires an alternate form of this agenda or to arrange special access needs, please contact the UCPD office, 48 hours in advance. Wheelchair accessibility is located at the front of the building and parking is available on street or nearby lot / garage. To review documents included with this agenda or any other item, contact the office 48 hours in advance. The office may be reached at: 619-846-5754 or email BenV@ParkUptownSD.org