



UPTOWN COMMUNITY PARKING DISTRICT, INC.  
Meeting Minutes

Monday, March 14, 2016 at 5:00 – 6:30 p.m.

Joyce Beers Community Center, The HUB – 3900 Vermont Street, San Diego, CA 92103

Board attendees: Tim Gahagan, Char-Lou Benedict, Roy Dahl, Bruce Reeves, Benjamin Nicholls, Chris Shaw, Michael Jacobs, Susan McNeil Schreyer, Selina Stockley, Roy McMakin, Doug Scott, Megan Garth

Board absences: Cecelia Moreno, Jared Svendsen, Selina Stockley

Staff: Elizabeth Hannon, Ben Verdugo

Others in attendance: Joe Jimenez, Bill Keller

**1. Establishment of Quorum, Call to Order, and Introductions**

- Quorum was established and everyone introduced themselves

**2. Non-agenda Public Comment**

- Bill Keller reported that the DPMG has requested that the Parking Advisory Board review the Residential Parking Permit Program for compliance with current policies.

**3. Approval of Consent Agenda – Item A-B**

- A. Approval of Minutes – February 2016
- B. Approval of Financials – February 2016
- **Motion:** “To approve consent agenda items A-B.” (S. McNeil Schreyer, B. Reeves)  
Motion passes 10-0-1, 1 abstention, (C. Benedict)

**4. FY17 Budget & Action Plan (Action Item)**

- E. Hannon presented the FY17 UCPD Budget and Action Plan.
- **Motion:** “To approve the FY17 Budget and Action Plan.” (D. Scott, M. Jacobs)
- B. Nicholls felt that the budgeted amount for personnel was high.
- Motion passes 10-0-1, 1 abstention, (C. Benedict)

**5. Hillcrest Lunch Loop and Sunday Service (Action Item)**

- The HPC and staff recommended the following at their February meeting:
  - Sunday Farmers Market service agreement with Old Town Trolley at \$125/hour for a one year agreement beginning May 1<sup>st</sup>. Payment for service will be split 50/50 between UCPD and HBA.
  - Free Ride San Diego pilot to operate Lunch Loop service March 21-25 at the rate of \$1,800.
- T. Gahagan said that the HPC initially requested that staff look into either Free Ride or Chris Shaw’s vehicles for the Lunch Loop pilot. E. Hannon said that the City had concerns regarding conflict of interest if C. Shaw’s vehicles were used. She added that Free Ride is in the business of operating shuttles and felt this was the best service option.
- R. Dahl felt the two recommendations should be separate agenda items.
- **Motion:** “To approve HPC’s recommendation regarding Sunday shuttle service.” (R. Dahl, T. Gahagan) Motion passes 10-0-1, 1 abstention, (C. Benedict)

- **Motion:** “To modify staff’s recommendation to extend the Lunch Loop pilot from one week to three weeks up to \$4,500.” (T. Gahagan, S. McNeil Schreyer) Motion passes 9-0-2, 2 abstentions, (C. Benedict, C. Shaw)

**6. Office Staffing (Action Item)**

- HPC recommended that staff add a new part-time employee paid by Hillcrest (15-20 hours/week) and staff recommended that 5-10 hours/week be added for district-wide administrative duties paid by all neighborhoods. The part time position would be paid approximately \$18-\$20/hour.
- **Motion:** “To approve HPC/staff recommendations regarding staffing.” (B. Nicholls, B. Reeves) Motion passes 8-1-2, 1 nay vote (S. McNeil Schreyer), 2 abstentions (C. Benedict, T. Gahagan)

**7. Office Move (Action Item)**

- Staff requested to move to a larger office space in the same building and the HPC approved to pay the \$200 difference in rent due to the additional staff person.
- **Motion:** “To approve staff’s recommendation to move into a new office with the difference of \$200 paid by Hillcrest”. (T. Gahagan, B. Nicholls) Motion passes, 9-1-1, 1 nay vote (S. McNeil Schreyer), 1 abstention (C. Benedict)

**8. Bankers Hill Motions – SANDAG Bikeway (Action Item)**

- Bankers Hill passed the following two motions at the March BHNPC meeting:
  - *The BHNPC recommends that SANDAG’s bike path configuration on 4<sup>th</sup> and 5<sup>th</sup> in Bankers Hill should be consistent throughout the neighborhood.*
  - *The BHNPC recommends that in the interest of pedestrian safety and mobility, SANDAG make the sidewalk contiguous on the west side of 4<sup>th</sup> Avenue from Redwood to Palm. It may be necessary to reduce a travel lane to extend the sidewalk and preserve parking. If a loss of parking is required, please advise the BHNPC.*
- T. Gahagan was uncomfortable with the second motion’s wording regarding the possible reduction of a travel lane. D. Scott didn’t want to remove the sentence from the motion.
- **Motion:** “To approve BHNPC’s motions regarding SANDAG bikeway project”. (D. Scott, R. McMakin) Motion passes, 8-2-1, 2 nay votes (B. Nicholls, T. Gahagan), 1 abstention (C. Benedict)

**9. IRR Motion – Time Limited Parking, San Diego Avenue (Action Item)**

- IRR passed the following motion at the February parking meeting:
  - IRRPAC recommends in accordance with parking turnover study on San Diego Avenue between India and Washington (west side), that the City install signage denoting 8-hour time limited parking Monday-Saturday 8am-6pm, not to exceed \$500.
- **Motion:** “To approve IRRPAC’s motion regarding 8-hour time limited parking”. (C. Shaw, B. Nicholls) Motion passes, 10-0-1, 1 abstention (C. Benedict)

**10. SANDAG Bike-way Project Update (Action Item)**

- E. Hannon presented a memo regarding angled parking design/implementation by SANDAG and UCPD staff.
- B. Nicholls said it should be the responsibility of SANDAG and the City to mitigate

- for parking losses and not UCPD staff's responsibility to do the legwork.
- D. Scott asked if City Council can override the lengthy petitioning process for each block segment, and E. Hannon said yes. T. Gahagan said that he is not in favor of bypassing the public process.
  - **Motion:** "To send a letter to SANDAG and the City leadership strongly requesting that SANDAG implement the parking mitigation that they have been presenting to the public. Additionally the board directs staff to not work on any petitioning processes related to this project". (B. Nicholls, T. Gahagan)
  - R. McMakin said the UCPD has staff that can undertake the petitioning process and felt that this would be buried under other SANDAG tasks.
  - B. Nicholls said that SANDAG added diagonal parking for the MTS rapid transit bus project on Park and should also perform the same process regarding the bikeway project.
  - M. Jacobs said SANDAG has already made their intention clear regarding parking mitigation and he felt that a letter would not be impactful.
  - D. Scott requested to amend the motion and remove the part about directing staff not to work on petitioning.
  - C. Benedict called the vote to accept an amended motion with 7 yes votes to 3 no votes.
  - **Amended Motion:** "To send a letter to SANDAG and the City leadership strongly requesting that SANDAG implement the parking mitigation that they have been presenting to the public". (D. Scott, R. Dahl) Motion passes, 10-0-1 , 1 abstention (C. Benedict)
  - B. Nicholls requested to submit a second motion.
  - **Alternate Motion:** "To direct staff to not conduct any survey work until the question of who will do the mitigation has been resolved". (B. Nicholls, R. Dahl) Motion fails, 5-5-1, 1 abstention (C. Benedict), 5 nay votes (D. Scott, R. McMakin, M. Jacobs, M. Garth, S. McNeil Schreyer)

**Adjournment – 6:30 p.m. -- Next Meeting Date, Time and Location:**

UCPD's next meeting is Monday, April 11, 2016 at 5:00 p.m. in the Joyce Beers Community Center at The HUB in Hillcrest (formerly the Uptown District). Transcribed and drafted by Ben Verdugo