



UPTOWN COMMUNITY PARKING DISTRICT, INC.

Meeting Minutes

Monday, April 13, 2015 at 5:00 – 6:30 p.m.

Joyce Beers Community Center
The HUB – 3900 Vermont Street
San Diego, CA 92103

Board attendees: Tim Gahagan, Char-Lou Benedict, Roy Dahl, Cecelia Moreno, Michael Jacobs, Megan Gamwell, Doug Scott, Susan McNeil Schreyer, Megan Garth, Bruce Reeves, Selina Stockley

Staff: Elizabeth Hannon, Ben Verdugo

Others in attendance: Hans Wangbichler, Adriana Martinez, Benjamin Nicholls, Joe Jimenez

1. Establishment of Quorum, Call to Order, and Introductions

- Quorum was established and everyone introduced themselves

2. President's Report

- Staff's time journaling from January-April and organization priorities will be reviewed at the next Executive Committee meeting.

3. Non-Agenda Public Comment

- M. Gamwell reported that she saw an article regarding an app called Blue Car by Ace Parking that will provide door to door valet service using their existing lots.

4. Approval of Consent Agenda A-D

- A. Approval of Minutes – March 9
- B. Approval of March 2015 Financials
- C. IRR Shared Use parking Stalls
 - IRR Parking Committee recommended approval of converting two parking spaces to shared use yellow/white zone.
- D. Hillcrest Trolley Contract
 - One year contract approval of existing weekend trolley service.
- **Motion:** "To approve consent agenda items A-D" (C. Benedict, D. Scott) Motion passes 8-0-2, 2 abstentions, (T. Gahagan, M. Gamwell)

5. Preliminary Curb Survey 2.0 (Information Item)

- B. Verdugo provided the updated curb survey which primarily focus on street reconfigurations with the following potential gains:
 - Bankers Hill – 338
 - Hillcrest – 145
 - Mission Hills – 52

- International Restaurant Row – 12
- Maps have also been created of each neighborhood which shows where the proposed gains are located.

6. FY16 Action Plan and Budget (Action item)

- E. Hannon presented the draft action plan and budget for final approval. The board reviewed the following committee approved budget amounts:

DRAFT UPTOWN COMMUNITY PARKING DISTRICT PROPOSED ACTIVITIES/PROGRAMS BUDGET FY 2016													
BH	HC	MH	IRR	*****DRAFT*****	CPD Funded Total	=	UCPD Implemented	+	City Imp/Reserved	Bankers Hill	Hillcrest	Mission Hills	IRR
				Increasing Parking Supply	\$ 1,392,000		\$ 1,064,000		\$ 328,000	\$ 102,000	\$ 1,211,000	\$ 35,000	\$ 44,000
				On Street Evaluations / Implementation	\$ 328,000				\$ 328,000	\$ 75,000	\$ 211,000	\$ 30,000	\$ 12,000
				Off Street Parking Availability	\$ 930,000		\$ 930,000			\$ 25,000	\$ 900,000	\$ 5,000	\$ -
				Validation Programs	\$ 54,000		\$ 54,000			\$ 2,000	\$ 50,000	\$ -	\$ 2,000
				Valet Program	\$ 80,000		\$ 80,000			\$ -	\$ 50,000	\$ -	\$ 30,000
				Managing Parking Demand and Enhancing Utilization	\$ 685,000		\$ 510,000		\$ 175,000	\$ 210,000	\$ 417,000	\$ 25,000	\$ 33,000
				Employee parking options	\$ 137,000		\$ 137,000			\$ 25,000	\$ 100,000	\$ -	\$ 12,000
				Residential parking strategies	\$ 75,000		\$ 75,000			\$ 50,000	\$ 25,000	\$ -	\$ -
				New Meters & Technology	\$ 155,000				\$ 155,000	\$ 75,000	\$ 62,000	\$ 10,000	\$ 8,000
				Wayfinding System	\$ 160,000		\$ 160,000			\$ 50,000	\$ 100,000	\$ -	\$ 10,000
				Time Limited Parking	\$ 10,000				\$ 10,000	\$ 5,000	\$ 5,000	\$ -	\$ -
				Modifiy Enforcement Hours & Rates	\$ 10,000				\$ 10,000	\$ 5,000	\$ 5,000	\$ -	\$ -
				Parking Availability & Mobile App Guidance	\$ 100,000		\$ 100,000			\$ -	\$ 100,000	\$ -	\$ -
				Special Event Parking & Traffic Flow	\$ 38,000		\$ 38,000			\$ -	\$ 20,000	\$ 15,000	\$ 3,000
				Promote Alternate Transportation	\$ 1,867,500		\$ 858,500		\$ 1,009,000	\$ 950,000	\$ 580,000	\$ 195,000	\$ 142,500
				Streetcar Feasibility	\$ 400,000		\$ 400,000			\$ 400,000	\$ -	\$ -	\$ -
				Community Parking Shuttles	\$ 312,500		\$ 312,500			\$ 50,000	\$ 240,000	\$ 20,000	\$ 2,500
				Pedestrian Infrastructure Improvements	\$ 1,009,000				\$ 1,009,000	\$ 400,000	\$ 300,000	\$ 169,000	\$ 140,000
				Smartcar infrastructure	\$ 71,000		\$ 71,000			\$ 50,000	\$ 20,000	\$ 1,000	\$ -
				Bicycle Parking/Share Programs	\$ 75,000		\$ 75,000			\$ 50,000	\$ 20,000	\$ 5,000	\$ -
				Enhance Parking Improvements	\$ 1,448,000		\$ 1,078,000		\$ 370,000	\$ 910,000	\$ 500,000	\$ 25,000	\$ 13,000
				Extraordinary Maintenance	\$ 1,019,000		\$ 1,018,000		\$ 1,000	\$ 700,000	\$ 300,000	\$ 15,000	\$ 4,000
				Curb/Sidewalk Painting/Repair	\$ 369,000				\$ 369,000	\$ 150,000	\$ 200,000	\$ 10,000	\$ 9,000
				Transit Stops and Routes	\$ 60,000		\$ 60,000			\$ 60,000	-	\$ -	\$ -
				General Operation and Contractual Activities	\$ 480,644		\$ 480,644			\$ 165,607	\$ 277,496	\$ 18,490	\$ 19,051
				Community input workshops	\$ 10,500		\$ 10,500			\$ 4,000	\$ 5,000	\$ 1,000	\$ 500
				Communications	\$ 192,344		\$ 192,344			\$ 51,607	\$ 132,496	\$ 5,090	\$ 3,151
				Personnel	\$ 192,000		\$ 192,000			\$ 70,000	\$ 100,000	\$ 10,000	\$ 12,000
				Office Operations	\$ 44,400		\$ 44,400			\$ 20,000	\$ 20,000	\$ 2,000	\$ 2,400
				Insurance, Accounting & Legal	\$ 41,400		\$ 41,400			\$ 20,000	\$ 20,000	\$ 400	\$ 1,000
				Sub-total of Activities/Programs	\$ 5,873,144		\$ 2,054,644		\$ 1,882,000	\$ 2,337,607	\$ 2,985,496	\$ 298,490	\$ 251,551
				Contingency	\$ 298,000					\$ 120,000	\$ 150,000	\$ 15,000	\$ 13,000
				TOTAL	\$ 6,171,144		\$ 2,054,644		\$ 1,882,000	\$ 2,457,607	\$ 3,135,496	\$ 313,490	\$ 264,551
				TOTAL	\$ 6,171,144								

- S. Stockley arrived for the meeting.
- **Motion:** “To approve the annual plan and budget.” (D. Scott, R. Dahl) Motion passes 11-0-0

7. **SANDAG Bike Project Ad-hoc Committee Report Position Statement (Action Item)**

- The Ad-hoc Committee (R. Dahl, C. Moreno, M. Garth, S. McNeil Schreyer, S. Stockley and C. Shaw) made the following position statement regarding the SANDAG Regional Bike Corridors Project in Uptown:
 - 264 parking losses is unacceptable
 - No ramp closures to vehicular traffic
 - University Avenue traffic lanes should remain two-ways and SANDAG should consider a bike boulevard instead of a cycle-track in constrained sections of University
 - In the event that a one-way traffic lane on University is required to preserve parking, one way should flow eastbound
 - Privately owned off-street parking supply, occupancy and utilization should not be considered as acceptable offsets to on-street parking losses
 - The construction of a retaining wall in Five Points/International Restaurant Row is crucial to preserving parking and providing safety for bicyclists and pedestrians
 - Resolve the inconsistencies between the City Master Bike Plan, SANDAG and MTS stops in Uptown
 - City departments need to coordinate with themselves and all entities on the various projects and preserve parking
- **Motion:** “To accept the position statement regarding the SANDAG Bike Corridors Project.” (C. Moreno, B. Reeves)
- D. Scott was concerned with establishing a position statement ahead of any conceptual designs by SANDAG. He added that Bankers Hill will not take a final position until designs have been presented and felt that the position statement came across as hostile.
- M. Garth said that she would like to see more data before she would agree on the position statement, and agreed with D. Scott that the position comes off as hostile. C. Benedict added that she felt the position statement might be premature as well.
- R. Dahl said that although he didn’t agree with every statement, but the overall position represented a good compromise of the members of the committee.
- Motion passes 6-3-2, 3 opposed (D. Scott, M. Garth, C. Benedict) 2 abstentions (T. Gahagan, S. McNeil Schreyer)

8. **Committee Updates**

- Hillcrest
 - R. Dahl said that the HPC is currently working with the HBA for marketing efforts towards Park Hillcrest.
- Bankers Hill
 - D. Scott reported that BHNPC unanimously approved recommending that the UCPD help fund ongoing maintenance for landscaping and lighting improvements for the SANDAG Bicycle Plan. The Bankers Hill Community Group has talked with MTS and the bus stops will likely be moved to the

Walk the Walk intersections on Fourth and Fifth Avenues.

- Mission Hills
 - S. McNeil Schreyer announced that she walked Mission Hills and IRR with Tom Landre to pinpoint locations for the bicycle hitches.
 - The Mission Hills BID is a recipient of an iCommute bicycle grant and a bike ride will take place on April 26th.
- IRR
 - S. Stockley reported that the valet parked approximately 400 cars in March.

9. Staff – COO Compensation (Action Item – closed session)

- T. Gahagan reported that some of the board members felt that employee compensation should not be a closed session item according to the Brown Act. He asked that staff find out if compensation is allowable via closed session, but added that the board came to a conclusion to give the COO position a 5% raise effective July 1st.

10. City Updates

- J. Jimenez said that the City will take 4-6 weeks to order the bicycle hitches.
- Work orders have been submitted to remove a yellow zone on India Street in IRR which will add two parking spaces and dedicated motorcycle parking.
- In Bankers Hill, work orders have been created to remove passenger loading zones in two locations which will yield 5 parking spaces.
- In Hillcrest, a work order has been created to extend parking at the Normal Street Median from 2 to 8 hours.

11. Recommended Bylaw Section 9, Loss of Quorum Change & SOP (Action Item)

- The following change was suggested for approval as a change to the bylaws and SOP:
- Bylaws: Section 9. Loss of Quorum.
 - The Directors present at a duly called or duly held meeting at which a quorum *was initially present* may continue to transact business until adjournment, even when the withdrawal of Directors leaves less than a quorum.
- UCPD SOP for Abstentions and Recusals
 - A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of directors, if any action taken is approved by at least a majority of the required quorum for that meeting (those present).
- **Motion:** “To accept the change to the bylaws and add to the Standard Operating Procedures.” (C. Benedict, C. Moreno) Motion passes 10-0-1, 1 abstention (T. Gahagan)

Adjournment – 6:30 p.m.

Next Meeting Date, Time and Location:

Uptown Community Parking District’s next meeting is Monday, May 11, 2015 at 5:00 p.m. in the Joyce Beers Community Center at The HUB in Hillcrest (formerly the Uptown District).

Transcribed and drafted by Ben Verdugo