



UPTOWN COMMUNITY PARKING DISTRICT, INC.
Meeting Minutes
Monday, February 10, 2014 at 5:00 p.m.
Joyce Beers Community Center
Uptown District Shopping Center – 3900 Vermont Street
San Diego, CA 92103

Board attendees: Tim Gahagan, Ann Garwood, Roy Dahl, Megan Gamwell, Gerrie Trussell, Cecelia Moreno, Michael Brennan, Lara Koljonen, Doug Scott, Selina Stockley, Char-Lou Benedict, Marilee Kapsa

Staff: Elizabeth Hannon, Ben Verdugo

Others in attendance: Mary Joseph, Joe Jimenez, Nancy Moors, Beth Robrahn, Chris Ward

1. Establishment of Quorum, Call to Order, and Introductions

- T. Gahagan called the meeting to order at 5:05p.m. A quorum was established and the group introduced themselves.

2. Approval of Minutes/Secretary's Report

- **Motion:** "Motion to approve January minutes." (G. Trussell, C. Moreno) Motion passes unanimously 10-0-2, 2 abstentions (T. Gahagan, M. Kapsa)

3. President's Report

- T. Gahagan reported about the recent SANDAG Bicycle Corridor Project meeting on Thursday, February 6th which was attended by interim Mayor Gloria. T. Gahagan said that University continues to be the route that is rising to the top according to SANDAG, and the Mayor made assertions that there would be mitigation in the project. The next phase will be starting shortly within the next couple of months. The UCPD is continuing to meet with SANDAG regarding the route alignment/parking and will be attending a joint meeting with the HBA and SANDAG on February 12th.

4. Approval of Financials/Treasurer's Report/Annual Audit

- C. Moreno presented the January financials for review and said that the work session was informative for all who attended as a new financial format was unveiled.
- **Motion:** "To approve the January financials" (A. Garwood, S. Stockley). Motion passes unanimously 11-0-1, 1 abstention (T. Gahagan).

5. Chief Operating Officer Report

- E. Hannon reported that the work session allowed the group to collectively work on the agenda together which stressed collaboration within the group. B. Verdugo handed out packets for board members who did not attend the work session and handed out directors' agreements to sign.
- E. Hannon reported on the annual budget and said that the timeline to get the preliminary budget to the City is by March 20th, meaning that the March 10th board meeting will be the UCPD's deadline to complete their draft. The City will have time to review the first draft and will allow the UCPD to approve a final draft at the April board meeting.

6. Operations Manager Report

- B. Verdugo reported that he will be locating all curb cuts in Uptown and will be seeking approval from fronting properties to fill them in so more parking gains can be achieved. Once B. Verdugo gets approvals, he will forward them to J. Jimenez who will measure all sites and will forward to Streets Division for implementation.
- Mission Hills has two curb cuts that are waiting to be removed, one will be completed by next month and the other is going through a longer process due how the property juts into the right of way. For the latter, J. Jimenez has to initiate the work order and an update is expected by next meeting.
- IBEW lot is moving ahead as the City electrician conducted a site visit and will have an estimate. The work to be performed will be paid for by the City and not with UCPD funds.
- In International Restaurant Row, there are angled and head-in parking opportunities on India, San Diego Avenue, Winder and Chalmers that will be reviewed by J. Jimenez. There is an addition of 16 potential spaces and once J. Jimenez diagrams the spaces, then B. Verdugo will help initiate the reconfigurations. Pedestrian access ramps on Winder are needed as they are not ADA compliant. B. Verdugo asked S. Stockley to provide formal complaints which will help prioritize this location for ramp installation. This can also be funded by the UCPD if the City is unable to install.
- Bankers Hill utilization survey has been completed and staff will present locations for suggested rate decreases and possibly time increases in the upcoming months.
- Hillcrest Trolley has a new look, and staff is working on how to better market the trolley.

7. Non-Agenda Public Comment

- Chris Ward with Senator Block's office attended the meeting and talked about the DMV lot that will be coming on line soon. He has been working with the HBA on this lot since January of last year with talks stalling for months due to the DMV dropping the ball. Now working with E. Hannon, C. Ward said that the contract is currently being discussed and terms are being negotiated.

8. Circulator Shuttle Update (Information Item)

- E. Hannon Civic San Diego is continuing to advance their conversations with their committees and board regarding the circulator project. They are moving forward

with the formation of the managing entity with or without UCPD buy-in to the project. The UCPD has maintained that there has not been enough information presented thus far and needs more information before making a decision to get involved with the project. E. Hannon asked the group how much staff time they would want dedicated to the circulator shuttle project as more information is still needed to either commit or deny funding to it. The group said that they would be okay with up to 7 staff hours to get more information.

- E. Hannon also mentioned that staff will be attending a meeting with other staff members of the circulator shuttle, streetcar, SANDAG bike corridors project, and bike share program to see how the projects competing for the same streets in Uptown and how to better manage all proposed projects.

9. Bicycle Corral at Lotus Thai and Ebisu (Action Item)

- B. Verdugo presented the group with a request by Jake's on Sixth to install a bicycle corral at an existing commercial loading zone in front of Ebisu and Lotus Thai. Letters of support from both fronting businesses were also presented. Total cost of the bicycle corral and fixit station is \$4000
- **Motion:** "Motion to approve expenditure for bicycle corral." (M. Gamwell, R. Dahl)
- C. Moreno asked to make an amendment for Jake's on Sixth to correctly credit and identify the funding source, the Uptown Community Parking District and that the corral is not taking away any parking.
- **Amended Motion:** "Motion to approve expenditure not to exceed \$4000 for a bicycle corral for Jake's on Sixth and to correctly credit and identify the funding source, the Uptown Community Parking District, and that the corral is not taking away any parking. Also staff shall pursue plaques to be installed on the corrals that credit the UCPD as the funding source. " (M. Gamwell, R. Dahl) Motion passes unanimously 11-0-1, 1 abstention (T. Gahagan)

10. Mission Statement Discussion (Information Item)

- E. Hannon asked the group to give staff feedback on a mission statement between tonight's meeting and the next few weeks.

10. Committee Updates

- **Hillcrest Report**
 - The next HPC meeting will cover the upcoming budget and the community will be providing input for FY15 on February 27th. R. Dahl said he will be making an announcement at the HTC meeting and M. Gamwell will be making an announcement at the HBA meeting, which are both tomorrow night.
- **Bankers Hill Report**
 - Public input for the upcoming budget will be gathered at this month's Bankers Hill Residents Group meeting as well as next month's meeting. The meetings will be held at the San Diego Indoor Sports Club.

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- **5 Points/IRR Report**
 - Employee parking, utilizing the valet will be discussed at the next IRR meeting to help with the parking shortages.
 - There is a four unit property at the base of Washington that is up for sale, and this will be explored as a potential parking site.
- **Mission Hills Report**
 - G. Trussell said that she is looking for partners who could potentially get into the purchase of the property at the base of Washington, namely the hospitals who would potentially use the lot.
 - Grant Elementary is being pursued as a potential site for parking during the summer months which will help with freeing up parking for businesses.

Adjournment – 6:05 p.m.

Next Meeting Date, Time and Location:

Uptown Community Parking District's next meeting is Monday, March 10, 2014 at 5:00 p.m. at the Joyce Beers Community Center in the Uptown District of Hillcrest.

Transcribed and drafted by Ben Verdugo