



Meeting Minutes Monday, July 2, 2018 5:00 – 6:30 PM

*Merrill Gardens, 2567 Second Avenue San Diego, California 92103

*Sign in and sign out is required at the front desk of Merrill Gardens
PLEASE NOTE THAT NO MEETING WILL BE HELD IN AUGUST

1. Establishment of Quorum, Call to Order and Introductions

Bankers Hill Neighborhood Parking Committee Members Present: Doug Scott, Peter Raymond, John Knoll

UCPD Staff: C. DeMoville, G. Trussell

City of San Diego Staff: T. French, B. Bailey, E. Studebaker

SANDAG Staff: C. Romano Public: A. Esposito, B. Baltic

2. Non-Agenda Public Comment

P. Raymond shares the work he has been doing around the community to help staff investigate the possible Free Ride expansion, including finding a home base for the shuttle. He mentions possibly using the Manchester Financial building along the 2500 block of 5th Avenue.

3. Chair's Report

D. Scott notes that the BHNPC is traditionally dark in August. He asks committee members to please be aware that a meeting may be called if any issues arise regarding the planned Uptown Bikeways along 4th and 5th Avenue.

4. Consent Agenda

Motion: to approve June 2018 Meeting Minutes, with the addition of a notification at the top that the BHNPC will be dark in August. (J. Knoll/P. Raymond) (UNANIMOUS)

5. Bankers Hill Bike Parking Community Fieldwork Review

B. Baltic shares fieldwork and ideas on how the BHNPC can add over 300 bike parking spaces in addition to the parking being included with the 4th & 5th Avenue Uptown Bikeways project

UCPD Staff and members of the subcommittee thank B. Baltic for his hard work

G. Trussell notes that she has a vendor catalog and will forward this information to members of the subcommittee

Motion: to allocate \$30,000 for staff to pursue adding bicycle parking along parking meters in Bankers Hill. B. Baltic will work with UCPD staff to identify the priority locations. (D. Scott/J. Knoll) (UNANIMOUS)

6. SANDAG Bikeways Project Update

- C. Romano reports that the Bikeways design is still currently in review at the City of San Diego. He will schedule a follow up meeting to discuss any notes.
- C. DeMoville notes that while traditionally dark in August, the BHNPC will schedule any necessary meetings to discuss any issues that may arise with this project.





D. Scott asks for SANDAG to provide an update at the September BHNPC meeting.

7. Free Ride Expansion (Action)

A. Esposito from Free Ride answers questions from the subcommittee regarding the proposed expansion. Specific issues raised include having a separate contract from the Downtown Parking District, having the shuttle home base be in uptown, and guaranteeing shuttle availability for uptown riders.

Motion: to allocate \$250,000.00 from budget category 6310, to support the city proposed Uptown expansion of Free Ride Everywhere Downtown (FRED), with the understanding that UCPD will enter into a separate contract with the vendor, to be voted on by the full UCPD Board of Directors. (D. Scott/P. Raymond) (UNANIMOUS)

8. Wayfinding Signage Process Review (Action)

C. DeMoville shares a quote he preliminary quote he received from Coastal Signage regarding the fabrication, permitting, and installation of the Bankers Hill Walk the Walk Pedestrian Wayfinding System signage. His plan calls for up to 37 signs at specific locations around the neighborhood that intersect other UCPD projects.

P. Raymond mentions he would like to see the signs redesigned after installation.

Motion: to allocate up to \$50,000.00 for staff to develop an RFP for fabrication, permitting, and installation of the Bankers Hill Walk the Walk Pedestrian Wayfinding System.

Per procurement policy, staff will seek 5 price quotations to present for consideration at the full UCPD Board of Directors meeting. (J. Knoll/P. Raymond) (UNANIMOUS)

9. Adjourn

Motion: to adjourn

(D. Scott/J. Knoll) (UNANIMOUS)





Meeting Minutes Tuesday, September 4th, 2018 5:00 – 6:30 PM

*Merrill Gardens, 2567 Second Avenue San Diego, California 92103

*Sign in and sign out is required at the front desk of Merrill Gardens All items listed are available for Action to the board

1. Establishment of Quorum, Call to Order and Introductions

Board Members Present: Doug Scott, Curtis Allen, John Knoll, Peter Raymond, Tom Fox

UCPD Staff Present: Chris DeMoville

SANDAG Staff Present: Chris Romano, Linda Culp, Chris Kluth

Public Present: Ben Baltic

2. Non-Agenda Public Comment

T. Fox and P. Raymond mention that the St. Paul's Cathedral redevelopment plan currently calls for the loss of 7 street parking spaces along the 500 block of Olive Street. He notes that the developer's current proposal claims to augment this loss by adding over 70 dedicated spaces for St. Paul's employees, that will remove their need to park in the street. Several members of the committee believe this is something that should be addressed at the full UCPD Board of Directors meeting.

3. Chair's Report

None

4. Consent Agenda (Action)

Motion: to approve July 2018 Meeting Minutes (T. Fox, P. Raymond) [Unanimous]

5. SANDAG Uptown Bikeways Project Update

- C. Romano discusses the feedback SANDAG staff has received from various City departments.
- D. Scott tasks C. DeMoville to follow up with the City regarding this feedback

6. Subcommittee Policy Discussion

- C. DeMoville shares that the City has determined the current election procedures used to fill vacancies is adequate.
- C. Allen notes that he may want to review and streamline this policy later

7. Uptown Community Review

- D. Scott notes that the Bankers Hill committee will respect the decision that the Hillcrest Parking Committee makes regarding the proposed DMV lot fence.
- C. DeMoville mentions that this will be discussed at the next UCPD Board of Directors meeting.

8. Parking Conversions Project Update

C. DeMoville notes he has a follow up meeting with City staff regarding final approval for the mailer notices and locations of the next phase of parking conversions in Bankers Hill.





9. Business Survey Review

C. DeMoville notes he mailed the survey to twenty businesses, and that the response to the survey has been low. He attributes this to the non-inclusion of a self-addressed stamped envelope. He mentions that he is going to attempt to do more of this work by foot and direct survey, rather than by mail.

10. Wayfinding Signage Review

C. DeMoville notes that staff is finalizing development of an RFP for fabrication, permitting, and installation of the 20 Bankers Hill Walk the Walk signs. He notes that he will send out an exploratory quote and follow up with the necessary number of vendors based upon the UCPD procurement agreement.

11. Adjourn





Meeting Minutes Monday, October 1st, 2018 5:00 – 6:30 PM

*Merrill Gardens, 2567 Second Avenue San Diego, California 92103

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1. Establishment of Quorum, Call to Order and Introductions

<u>Board Members Present</u>: Doug Scott, Curtis Allen, John Knoll, Peter Raymond, Tom Fox UCPD Staff Present: Chris DeMoville

2. Non-Agenda Public Comment

T. Fox discusses the recent Executive Committee meeting regarding the formation of a Citywide Mobility Board. He notes this will be discussed at the upcoming UCPD Board of Directors meeting

3. Chair's Report

D. Scott notes that the Bankers Hill subcommittee is considering meeting at bi-monthly intervals soon.

4. Consent Agenda (Action)

Action Tabled until November 2018 meeting

5. Bankers Hill Community Review (Action)

C. DeMoville notes that the developer who is currently planning the St. Paul's Cathedral project on 5th Avenue, between Nutmeg Street and Olive Street, has proposed removing some of the on-street parking supply on Olive Street in order to build the necessary driveway and loading zones.

After discussing the details of the project, the committee decides to take no further action. This is due to the developer's decision to supply over the necessary parking requirements, and recognition that the new development will provide around 70 employees in Bankers Hill with designated off-street parking.

6. Parking Conversions Project Update

C. DeMoville notes the community review letters have been mailed. He will follow up with City staff to ensure timely implementation of these conversions.

7. Business Survey Review

C. DeMoville reports he has not had much response, and he would like to continue this process with a more focused and personal approach in the upcoming calendar year.

8. Wayfinding Signage Review

C. DeMoville notes the RFP has been distributed. The close date for bids on this project is 10/05/2018.

T. Fox reviews a meeting he attended at Balboa Park where he discussed the Walk the Walk Wayfinding signage.

9. Adjourn

Motion: to Adjourn (D. Scott/T. Fox) (Unanimous)





Meeting Minutes November 5th, 2018 5:00 – 6:30 PM

*Merrill Gardens, 2567 Second Avenue San Diego, California 92103

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Please note that no BHNPC meetings is currently scheduled for December 2018

1. Establishment of Quorum, Call to Order and Introductions

Board Members Present: Doug Scott, Curtis Allen, John Knoll, Peter Raymond, Tom Fox

UCPD Staff Present: Gerrie Trussell, Chris DeMoville

City of San Diego Staff Present: Tanner French, Brittany Bailey, Elizabeth Studebaker

SANDAG Staff Present: Linda Culp, Chris Romano, Chris Kluth, SANDAG Consultants from Kimley Horn

Public Present: Ben Baltic, Char Lou Benedict,

2. Non-Agenda Public Comment

- G. Trussell notes that Hillcrest Parking Committee chair Cecelia Moreno is resigning from her position on the board.
- G. Trussell also asks that a member of the BHNPC take on a role with the UCPD Executive Committee. This will ensure equal neighborhood representation on that subcommittee.
- T. Fox volunteers to attend Executive Committee meetings on behalf of Bankers Hill.

3. Chair's Report

None

(B. Bailey Arrives: 5:06pm)

4. Consent Agenda (Action)

Motion: to approve September/October 2018 Meeting Minutes (J. Knoll/P. Raymond) (Unanimous)

(B. Baltic Arrives: 5:09pm)

5. SANDAG Bike Lanes (Action)

- C. Romano presents the recent draft of plans submitted to the City for comments. He discusses some potential conflict and utility design restraints currently being considered in the review process.
- C. Romano also shares that the current timeline for this review- Development Services is currently reviewing and making comments. They have two weeks remaining on the time frame before submission. He estimates this project will be ready to go for bid in 6 to 9 months.
- B. Baltic asks SANDAG and the consultants to review some specific driveway locations that may present safety challenges in the current design. Specifically, he notes driveways at Thorn & 4th Avenue, as well as along 5th Avenue, from Quince Street to Palm Street.

Many on the board feel like more bike parking could be added along with this project.

- C. L. Benedict would like to see more trees included.
- C. Romano promises to discuss these suggestions with the consultants and will present again at hte March 2019 BHNPC meeting.





(C. Romano, C. Kluth, and L. Culp leave: 6:01pm)

6. Meter Occupancy Report Review

C. DeMoville reviews paid meter occupancy rates for FY2018 (10/17 to 10/18). He advises the committee that he would like to present this to the UCPD board at the December 2018 meeting.

7. CY 2019 Planning Session

- T. Fox recommends adding an enhanced crosswalk at the corner of 6th Avenue and Kalmia Street.
- P. Raymond recommends looking all along Kalmia Street. He believes that pedestrian traffic warrants this consideration.
- C. DeMoville will follow up on these suggestions.

8. Bankers Hill Bike Parking Additions

C. DeMoville notes that there have been significant additions to the amount of Bike Parking in Bankers Hill through upgraded meter sleeves. He thanks B. Baltic for his work in the field.

9. Adjourn

Motion: to adjourn (D. Scott/J. Knoll) (Unanimous)





Meeting Minutes January 7th, 2019 5:00 – 6:30 PM

*Merrill Gardens, 2567 Second Avenue San Diego, California 92103

*Sign in and sign out is required at the front desk of Merrill Gardens All items listed are available for Action by the board

1. Establishment of Quorum, Call to Order and Introductions

Board Members Present: Doug Scott, Curtis Allen, John Knoll, Peter Raymond

UCPD Staff Present: Chris DeMoville

City of San Diego Staff Present: Tanner French

Public Present: Ben Baltic, Jim Frost

2. Non-Agenda Public Comment

- C. Allen notes that the stop sign at the intersection of 5th and Nutmeg Street is frequently passed through by northbound traffic.
- D. Scott tasks staff with working with City partners to find a potential solution.
- J. Frost asks the committee to consider working on a solution for parking e-bikes and scooters.
- T. French notes that the City is working in Little Italy to develop a pilot program.
- D. Scott tasks staff with working on a solution to present at the February 2019 BHNPC meeting.

Motion: for staff to work with the City to develop a potential parking solution for dock less e-scooters and e-bikes. This program should not reduce on street parking. (D. Scott/C. Allen) (Unanimous)

3. Chair's Report

None

4. Consent Agenda (Action)

Tabled until February 2019 meeting

5. Subcommittee Chair (Action)

Motion: to elect D. Scott as Committee Chair (P, Raymond/C. Allen) (Unanimous)

6. FY2020 Budget Worksheets (Action)

C. DeMoville shares the FY20 budget worksheets with the committee. He notes projected expenditures and revenue, and reminds the subcommittee that this will be developed over the next three-monthly meetings before final submission to the UCPD board in March 2019.

7. CY2019 Project Overview & Timeline (Information)

C. DeMoville reviews project timelines and staff workplan for CY2019.

8. Meter Occupancy Report Review (Information)

C. DeMoville reviews the paid meter occupancy rates for FY2018. He notes that he has revised this report to reflect fiscal year revenue and occupancy. He notes that staff will consider these numbers and use them to select which blocks are candidates for rate and hourly adjustments.





9. Bankers Hill Parking Conversions (Information)

C. DeMoville notes that he is still working with the City to begin the parking conversions associated with the SANDAG Uptown Bikeways. He has asked the City to consider the conversions along Nutmeg Street first.

10. Adjourn





Meeting Minutes February 4th, 2019 5:00 – 6:30 PM

*Merrill Gardens, 2567 Second Avenue San Diego, California 92103

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1. Establishment of Quorum, Call to Order and Introductions

Board Members Present: Doug Scott, Curtis Allen, John Knoll, Peter Raymond, Tom Fox

<u>UCPD Staff Present</u>: Chris DeMoville <u>Public Present</u>: Margaret Sohar

2. Non-Agenda Public Comment

M. Sohar asks the committee for advice regarding a parking incident that occurred in the neighborhood. Members of the Committee advise M. Sohar to follow up with San Diego PD and Councilmember Ward. C. DeMoville notes that the Airport Plan update will be presented at the February 2019 UCPD Board of Directors meeting.

3. Chair's Report

D. Scott notes that SANDAG and the City will be attending the March 2019 BHNPC meeting.

4. Consent Agenda (Action)

Motion: to approve November 2018/January 2019 meeting minutes with additions suggested by the subcommittee (P. Raymond/C. Allen) (Unanimous)

 Include motion tasking staff to work with City partners to repaint the 4th Avenue bike lanes north of Laurel Street (January 2019)

5. FY2020 Budget Worksheets (Action)

The committee will table action until further review at the March 2019 BHNPC meeting

6. Dockless Electric bike & Scooter Parking Solutions (Action)

Motion: for Staff to begin working City partners to develop trial stencil locations in Bankers Hill. Staff will verify community suggestions with committee members prior to submission. (C. Allen/P. Raymond) (Unanimous)

7. Outreach Review

The subcommittee members ask UCPD staff to prepare an official memo documenting January/February 2019 outreach for full presentation at the March 2019 BHNPC & UCPD meeting.

8. Bankers Hill Parking Conversions (Information)

C. DeMoville reports that he will continue to follow up with City partners until work orders for these conversions have been drafted.

9. Adjourn

Motion: to Adjourn (T. Fox/D. Scott) (Unanimous)





Meeting Minutes March 4th, 2019 5:00 – 6:30 PM

*Merrill Gardens, 2567 Second Avenue San Diego, California 92103

*Sign in and sign out is required at the front desk of Merrill Gardens All items listed are available for Action by the board

1. Establishment of Quorum, Call to Order and Introductions

Board Members Present: Doug Scott, Curtis Allen, Peter Raymond, Tom Fox

<u>UCPD Staff Present</u>: Gerrie Trussell, Chris DeMoville <u>City of San Diego Staff Present</u>: Tanner French

SANDAG Staff Present: Chris Romano, Natalie Cushman

Public Present: Paul Jamason

2. Non-Agenda Public Comment

- P. Raymond asks for pedestrian enhancements at the 6th and 4th Avenue intersections of Kalmia Street.
- D. Scott asks for staff to submit 2nd and Laurel for evaluation for pedestrian enhancements.

3. Chair's Report

None

4. Consent Agenda (Action)

Motion: to approve February 2019 meeting minutes with additions suggested by the subcommittee (T. Fox/P. Raymond) (Unanimous)

5. FY2020 Budget Worksheets (Action)

Motion: to approve FY2020 Budget Worksheet and to send this budget to the UCPD board for full approval. (C. Allen/T. Fox) (Unanimous)

6. SANDAG Uptown Bikeways Project Update (Information)

C. Romano updates the subcommittee on the current status of the SANDAG Uptown Bikeways project. He mentions that the plans are currently in the Phase III review process at the City, and that this is the final review phase. His team has prepared all necessary documents to move forward once with issuing an RFP once the plans get final approval. He also notes that construction is still projected to begin in winter 2019/2020.

7. Bankers Hill Project Update (Information)

T. French notes that the City is reviewing the dockless scooter stencil location submitted by staff. He also notes that the City does not want to paint temporary bikelane markings north of Maple street along 4th Avenue. He promises that he will follow up about possibly adding Sharrows along this route. T. French will also evaluate and follow up regarding added visual enhancements or traffic calming devices for the Stop controlled intersection of 5th Avenue and Nutmeg Street.

8. Parking Across Driveways Pilot Program (Action)





Motion: to staff to pursue Parking Across Driveways as a pilot program in Bankers Hill. (P. Raymond/T. Fox) (Unanimous)

9. Marketing: Multimodal Blog (Action)

The subcommittee tasks staff with developing a multimodal blog to highlight alternate modes of transportation in Bankers Hill.

10. Outreach Review Memo (Information)

C. DeMoville reviews staff outreach during January/February 2019, including community suggestions

11. Adjourn

Motion: to adjourn (C. Allen/T. Fox) (Unanimous)





Meeting Minutes April 1st, 2019 5:00 – 6:30 PM

*Merrill Gardens, 2567 Second Avenue San Diego, California 92103

*Sign in and sign out is required at the front desk of Merrill Gardens All items listed are available for Action by the board

1. Establishment of Quorum, Call to Order and Introductions

Board Members Present: Doug Scott, Curtis Allen, Peter Raymond, Tom Fox, John Knoll

<u>UCPD Staff Present</u>: Chris DeMoville <u>BHNPC Community Volunteer</u>: Ben Baltic

2. Non-Agenda Public Comment

P. Raymond notes neighborhood developments, and is happy with progress being made by the CPD.

3. Chair's Report

None

4. Consent Agenda (Action)

Motion: to approve March 2019 meeting minutes with additions suggested by the subcommittee (C. Allen/P. Raymond)

Vote for Approval: 4 Vote Against Approval: 0 Abstain: 1 (J. Knoll) MOTION PASSES

5. Walk the Walk Wayfinding Signage

C. DeMoville updates the committee onto the current status of the Walk the Walk Wayfinding Signage. He has developed a revised RFP, with the address of the specific locations needed for approval. He also notes that the sign will be presented to the Uptown Planners for final approval on May 7th, 2019.

B. Baltic Arrives- 5:12pm

6. DECO Bike Locations (Action)

Motion: to request City to install upgraded bike parking (stainless steel hoops or bicycles) and dock less scooter stencils in former Deco/Discover Bike locations along 4th Avenue and 1st Avenue. (C. Allen/P. Raymond) (Unanimous)

AMENDMENT: this money can come from the BHNPC should the City request/require it.

(T. Fox/D. Scott) (Unanimous)

7. Bankers Hill Parking Conversions PH III (Information)

C. DeMoville notes that the city is currently drafting workorders or most of the parking conversions related to the upcoming SANDAG Bike lanes. These installations should be installed within the next few months.

He also shares some locations he has been developing for the next round of parking conversions.

These conversions will be developed and focused around the Walk the Walk intersections.





8. Bankers Hill Microprojects (Information)

C. DeMoville notes that the City has denied the Installation of Sharrows along 4th Avenue, from Maple to Upas. He also mentions that the installation of stop sign indicators along 5th Avenue, between Maple and Nutmeg, are currently being discussed with Traffic Operations.

C. DeMoville also notes that if this request is denied, he will escalate the request to the Council Office.

9. Marketing: Multimodal Blog (Action)

C. DeMoville notes that his is still currently in development. UCPD is undergoing staffing changes related to social media. He will continue to follow up on this and other promotional opportunities as they come forward.

Motion: for staff to coordinate participation with SANDAG Bike to Work day, and other regional events focused on multimodal transportation. (D. Scott/P. Raymond) (Unanimous)

10. Conference Review Memo (Information)

C. DeMoville shares some of the discussion points from the March 2019 Future of Transportation Conference at Chapman University. He notes that this conference was free to attend and featured many prominent speakers. Further information can be found here:

11. Adjourn

Motion: to Adjourn (D. Scott/C. Allen) (Unanimous)





Meeting Minutes May 6th, 2019 5:00 – 6:30 PM

*Merrill Gardens, 2567 Second Avenue San Diego, California 92103

*Sign in and sign out is required at the front desk of Merrill Gardens All items listed are available for Action by the board

1. Establishment of Quorum, Call to Order and Introductions

<u>Board Members Present</u>: Doug Scott, Curtis Allen, Peter Raymond, Tom Fox, Curtis Allen UCPD Staff Present: Chris DeMoville

2. Non-Agenda Public Comment

P. Raymond notes that the dock less e-bike scooter stencils should be larger than the ones put into downtown.

3. Chair's Report

D. Scott notes an upcoming Circulate San Diego meeting featuring presentations from a German group on potential ways to boost transit ridership and bike lanes.

4. Consent Agenda (Action)

Motion: to approve April 2019 Meeting Minutes (J. Knoll/P. Raymond) (Unanimous)

5. Bankers Hill Project Overview Map (Information)

C. DeMoville reviews the staff developed Google Map for website and community use.

The committee advises staff to purchase any necessary domain names.

6. Bankers Hill Walk the Walk Crosswalk Review (Information)

C. DeMoville reviews the overall scope of project and notes currently stall has submitted 6 locations for pedestrian usage studies. From these submissions, one has been approved, one has been denied, four are awaiting review. Twelve locations are currently awaiting submission.

7. Bankers Hill Microprojects (Information)

Staff will continue to follow up with the City regarding these microprojects

8. Meter Occupancy Maximization Strategy Session (Action)

Motion: for staff to begin conducting Occupancy reports of certain low/high paid meter occupancy locations in Bankers Hill to determine potential hour/cost changes (C. Allen/T. Fox) (Unanimous)

9. Adjourn (6:11pm) (D. Scott/P. Raymond) (Unanimous)





Meeting Minutes June 3rd, 2019 5:00 – 6:30 PM

*Merrill Gardens, 2567 Second Avenue San Diego, California 92103

*Sign in and sign out is required at the front desk of Merrill Gardens All items listed are available for Action by the board

1. Establishment of Quorum, Call to Order and Introductions

<u>Board Members Present</u>: Doug Scott, Curtis Allen, Peter Raymond, Tom Fox, Curtis Allen UCPD Staff Present: Chris DeMoville

2. Non-Agenda Public Comment

- C. Allen notes he will not be present at the upcoming June 2019 UCPD Board of Directors meeting.
- P. Raymond reports on the recent Uptown Planners meeting
- D. Scott asks for staff to submit 2nd and Laurel for evaluation for pedestrian enhancements.

3. Chair's Report

None

4. Consent Agenda (Action)

Tabled until July 2019 Meeting

5. Bankers Hill Walk the Walk Vendor & Permitting Review (Information)

C. DeMoville updates the committee on the meeting he had with Development Services regarding permitting requirements for the Walk the Walk Wayfinding signage project. He has selected a vendor and will provide information at the July BHNPC meeting.

6. SANDAG 4th & 5th Avenue Bikeways Project Review (Information)

C. DeMoville relays information he received from SANDAG regarding current timelines and project status. He will leave this as an agenda item until instructed by committee to remove.

7. Meter Occupancy Maximization Strategy Session (Action)

Motion: to direct staff to use data and on-street verification, to identify the specific meters that will be recommended for additional green curb time limited parking. subcommittee (T. Fox/J. Knoll) (Unanimous)

8. UCPD Legal Review (Action)

Committee takes no action pending further developments

9. Bankers Hill Microprojects (Information)

C. DeMoville updates the board on current status of different microprojects around Bankers Hill.





10. Adjourn (6:08pm) (D. Scott/P. Raymond) (Unanimous)