

Bankers Hill Neighborhood Parking Committee (BHNPC)

Meeting Minutes

July 1st, 2019

5:00 – 6:30 PM

***Merrill Gardens, 2567 Second Avenue San Diego, California 92103**

**Sign in and sign out is required at the front desk of Merrill Gardens*

All items listed are available for Action by the board

(Meeting called at 5:10pm)

1. Establishment of Quorum, Call to Order and Introductions

BHNPC Committee Members Present: Doug Scott, Peter Raymond, Tom Fox, John Knoll

UCPD Staff Present: Gerrie Trussell, Chris DeMoville

City of San Diego Staff Present: Ty Burch

Public Present: Bill Keller, Kevin Saab, John Baker

2. Non-Agenda Public Comment

J. Knoll is concerned with the lack of parking in his business neighborhoods. He is very concerned with how long his business can exist with all the new high-rises being built.

3. Chair's Report

T. Fox mentions that any comments made to the press need to be verified.

4. Consent Agenda (Action)

Motion: approve May/June 2019 Meeting Minutes (J. Knoll/P. Raymond) (Unanimous)

5. AB-516 (Action)

G. Trussell reviews the current status of AB-516 to the subcommittee.

Bill Keller shares his concerns with this bill moving forward, and how it will effect

Motion: request Staff draft a letter regarding how passing AB-516 will have an adverse effect on parking in Uptown.

Staff is directed to send this letter to T. Fox and J. Knoll for final review. (T.Fox/J. Knoll) (Unanimous)

6. Transit Oriented Development Presentation

The subcommittee discusses several aspects of the new Transit Oriented Development law prior to the City presentation to the full UCPD board.

7. Bankers Hill Walk the Walk Vendor & Permitting Review (Information)

C. DeMoville updates the committee on the vendor selected for this project. He notes that he is currently waiting for shop drawings before he can proceed with the final community review process and ROW permitting.

8. SANDAG 4th & 5th Avenue Bikeways Project Review

Unfinished business may be tabled and placed on the agenda of the following meeting.

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C. DeMoville notes the current status of the 4th & 5th Avenue bikeways. He mentions that the bid documents should be released this month.

Motion: to purchase a full set of bid documents when they are released by SANDAG, not to exceed \$1,000.00. (T. Fox/P. Raymond) (Unanimous)

9. Meter Occupancy Maximization Strategy Session

C. DeMoville updates the committee on his current field work, and several opportunities to add meters along already metered blocks fronting a business. The committee asks him to come back with specific suggestions.

10. Bankers Hill Microprojects

C. DeMoville notes the installation of a large stop sign indicators at the intersection of 5th Avenue and Nutmeg. He will continue to follow up with the City regarding potential measures

11. Adjourn

-D. Scott

Bankers Hill Neighborhood Parking Committee (BHNPC)

Meeting Minutes

September 3rd, 2019 5:00 – 6:30 PM Merrill Gardens, 2567 Second Avenue San Diego, California 92103

(Scott called meeting to order at 5:05pm)

1. Establishment of Quorum, Call to Order and Introductions

BHNPC Committee Members Present: Doug Scott, Peter Raymond, Tom Fox, John Knoll, Curtis Allen

UCPD Staff Present: Gerrie Trussell

Public Present: Ben Baltic

2. Non-Agenda Public Comment

Trussell reports the proposed bill AB 516, has died in committee.

3. Scott waives report in anticipation of full agenda.

4. Consent Agenda (Action)

Motion: approve July 2019 Meeting Minutes *(Fox/Raymond) (4Y, 1A Allen- due to absence)*

5. SANDAG 4th & 5th Avenue Bikeways Project Review & MAD formation.

Trussell reports that the City and SANDAG are ready to draft the Memorandum of Understanding (MOU) and the transfer of funds for the 4th and 5th Avenue bikeways. The Committee is interested in a condensed version of the SANDAG plans and copies will be made. Trussell has met with Leo Wilson and the City in regards to the Bankers Hill Maintenance Assessment District (MAD) formation. The Committee does not support a BH MAD because of concerns about the additional bureaucracy and extra expenses that come with it, but does want a deadline for proposals as to any MAD formation. The Committee expressed interest in having a contract with Parks and Recreation to provide the same services. Trussell will outline services and a summary for Committee consideration. Ben Baltic discussed the possibility of the UCPD funding the maintenance and finding out if the community groups have interest in having a MAD assume area maintenance.

6. UCPD Bylaw review and revisions were discussed.

Scott and Knoll noted inconsistencies and/or confusion as to how Board Members call a Special Meeting. The proposed revised Bylaw on this subject is this: A Special Meeting of the Board may be set by a two thirds majority of the members agreeing to it. Any member may request the Secretary to contact and poll UCPD Board Members and set a Special Meeting if two thirds of the Members agree. A Special Meeting of the Board may also be set on the request of a majority of officers using the same mechanism, that is, an officer shall request the Secretary to contact and poll all officers to see if a majority agree. The Secretary, either way a request is made, shall then set the date, time, and place of the Special Meeting.

The Committee then discussed Board elections, eligibility, and how to fill vacancies on the Board. The Committee thinks Board positions should be held only by business owners and residents within its district and not agents who are neither. The proposal is that agents can be allowed as voting members, but cannot serve as officers in order to avoid conflicts of interest, real or perceived. The committees will canvas neighborhood businesses and residents to find those who will participate to fill UCPD board seats and vacancies. The present election process of appointments was seen as working well in Bankers Hill.

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7. **Council Policy Review CP200-7** was tabled.

8. **Meter Occupancy Maximization** was tabled.

9. **Bankers Hill Walk the Walk Vendor & Permitting Review (Information)**

C. DeMoville previously updated the committee he is currently waiting for shop drawings before he can proceed with the final community review process and PROW permitting.

10. **Bankers Hill Microprojects**

Trussell notes that C. DeMoville will continue to work on stop sign indicators and speed safety humps. He will continue to follow up with the City regarding potential measures and locations for improvements.

The committee and Ben Baltic reviewed the locations proposed by the city for dock less scooter and e- bike micro mobility stencils. Both were satisfied the BH identified locations are included in the city list and they support the additional ones. **Scott/Allen (Unanimous)**

Business owners in BH have joined forces with the BHNPC to assist in preserving area parking. Several area business and property owners have been taking photos of developer and SDGE misuse of the public parking in the neighborhood. Trussell has had site visits with the Councilmembers staff and area business to request changes to area construction permitting. Reducing time for parking removal, insisting materials not be stored in parking spaces, requesting off street parking for trucks, confirming the contact info, phone and dates are consistent with permits issued.

11. **Adjourn**

-D. Scott

Bankers Hill Neighborhood Parking Committee (BHNPC)

Meeting Minutes

October 7th, 2019

5:00 – 6:30 PM

***Merrill Gardens, 2567 Second Avenue San Diego, California 92103**

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All items listed are available for Action by the board

1. Establishment of Quorum, Call to Order and Introductions

BHNPC Committee Members Present: Doug Scott, Peter Raymond, Tom Fox, Curtis Allen

BHNPC Committee Members Excused: John Knoll

2. Non-Agenda Public Comment

None

3. Chair's Report

None

4. Consent Agenda (Action)

Tabled until November 2019 BHNPC meeting

5. SANDAG 4th & 5th Avenue Bike Lanes Plan Review (Information)

Tabled until November 2019 BHNPC meeting

6. Pedestrian Infrastructure- Palm Street (Action)

Motion: to request up to \$20,000.00 for installation of pedestrian infrastructure along Palm Street.

(T. Fox/C. Allen) (Unanimous)

7. Council Policy Review (Action)

Tabled until November 2019 BHNPC meeting

8. Meter Occupancy Maximization Strategy Session (Action)

Tabled until November 2019 BHNPC meeting

9. Bankers Hill Walk the Walk Vendor & Permitting Review (Information)

Tabled until November 2019 BHNPC meeting

10. Bankers Hill Microprojects (Information)

Tabled until November 2019 BHNPC meeting

Motion to Adjourn (5:15pm) (D. Scott/T.Fox) (Unanimous)

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Bankers Hill Neighborhood Parking Committee (BHNPC)

Meeting Minutes

November 4th, 2019

5:00 – 6:30 PM

*Merrill Gardens, 2567 Second Avenue San Diego, California 92103

*Sign in and sign out is required at the front desk of Merrill Gardens

All items listed are available for Action by the board

NO MEETING WILL BE HELD IN DECEMBER 2019

1. Establishment of Quorum, Call to Order and Introductions

BHNPC Committee Members Present: Doug Scott, Peter Raymond, Tom Fox, John Knoll, Curtis Allen

UCPD Staff Present: Chris DeMolive

City of San Diego Staff Present (City): Ty Burch

Public Present: Ben Baltic

2. Non-Agenda Public Comment

P. Raymond discusses several neighborhood parking issues, including the repainted bike stripes along the 2600 block of Fifth Avenue.

3. Chair's Report

D. Scott reports that he and T. Fox were reelected to serve a three-year term as Bankers Hill residents. Full confirmation will take place at the November 2019 UCPD Board of Directors meeting.

4. Consent Agenda

Approval of September and October 2019 meeting minutes tabled until January 2020 meeting.

5. Bankers Hill Maintenance Assessment District/Extraordinary Maintenance (Information)

Subcommittee discusses the history of this process and best steps moving forward. This includes developing an MOU with the City regarding a dedicated position with Parks and Recreation. Future needs may be met by creating a dedicated Maintenance Assessment District in Bankers Hill.

6. Mixed Mobility Street Stencil Locations (Action)

P. Raymond mentions that these stencils are bringing around mixed feelings in the community.

D. Scott notes that many of the scooter companies have already left the City, and wonders if there are enough operators to fill all the stencil locations.

7. Council Policy Review (Action)

T. Burch and T. Fox discuss some of the challenges regarding crosswalk installation.

C. DeMolive shares work process and current status. He notes that T. Burch and Council Staff are aware of this request.

Motion for staff to produced specific added language suggestions for CP200-7 and to present for approval at the January 2019 BHNPC meeting. (T. Fox/C. Allen) (Unanimous) MOTION CARRIES

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(T. Burch leaves, 6:31pm)

8. Meter Occupancy Maximization Strategy Session (Action)

C. DeMoville reviews the past work on this project and shares several locations in high occupancy areas that have been identified for additional green zones & parking meters. These locations are: 400 Olive Street; 500 Maple Street; and 2900 Fifth Avenue. He notes that these three blocks already include parking meters and time limited parking signage.

B. Baltic suggests moving low performing meters to these locations rather than adding new meters to the neighborhood.

Many committee members discuss the locations to determine whether these new meters would affect residents.

C. DeMoville notes that he did not add any meters fronting residential zones, but that some of the zones may be designated as mixed use.

Motion for staff to outreach to specific businesses that will be affected by these meter additions. Staff is directed to outreach to each business on the block, not just the ones fronting the proposed meters.

(C. Allen/T. Fox) (Unanimous) MOTION CARRIES

9. Bankers Hill Walk the Walk Vendor & Permitting Review (Information)

C. DeMoville shares the shop drawings and gives a project update.

T. Fox notes that it would be prudent to verify that the letter goes to the correct property owner and not the address occupant. C. DeMoville responds that he discussed this with City staff and will verify the address of the property owners. He also notes that in large residential buildings with multiple homeowners, the approval of the HOA or resident manager is required.

Motion for staff to develop a portfolio of potential web designers for the website that is associated with the Walk the Walk Wayfinding signage, for presentation at the January 2020 BHNPC meeting. (C. Allen/P. Raymond)

Vote for: 4 (D. Scott: T. Fox: C. Allen: P. Raymond)

Vote Against: 0

Abstain: 1 (J. Knoll) MOTION CARRIES

10. Bankers Hill Microprojects (Information)

C. DeMoville notes that most of these items were included in previous agenda items.

T. Fox tasks staff with reaching out to the City for tree trimming services fronting the stop sign at Fifth Avenue and Nutmeg Street.

Motion to Adjourn (6:01pm) (D. Scott/J. Knoll) (Unanimous)

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