



**UPTOWN COMMUNITY PARKING DISTRICT**  
**Board of Directors Meeting Minutes**  
August 9, 2021; 3:00 PM – 4:00 PM  
Joyce Beers Community Center – The HUB  
3900 Vermont Street San Diego, CA 92103

**1. Establishment of Quorum, Call to Order and Introductions (Meeting called at 3:05pm)**

UCPD Board Members Present: Roy Dahl, Doug Scott, John Knoll, Miah Earn, Tom Fox, , Chris Shaw, Ben Nicholls, Paul Smith, Peter Raymond, Cutis Allen

UCPD Board Members Excused: Selina Stockley, Susan McNeil Schreyer

UCPD Board Members Unexcused: Cecelia Moreno

UCPD Staff Present: Gerrie Trussell

**2. Non-Agenda public comment**

P. Raymond mentions the need for additional promotions in bars of Park Free at the DMV

**3. President's report**

R. Dahl reports to the Board he will Chair the Hillcrest Plan Update for the Uptown Planners. Topic areas of interest are the 6<sup>th</sup> Ave proposed trolley and the University Mobility Plan. Updates to follow.

**4. FY22 Contract, Budget**

The City Council Voted on 7/20/21 to approve the UCPD contract and budget. Stipulations include anti-harassment and inclusivity training for Board members and staff and a bylaw review.

**5. January 2020 Minutes Motion: approve July 12,2021 Meeting Minutes (Fox/Raymond) (UNANIMOUS)**

**6. June 2021 Financials were approved. (Earn/Raymond) (UNANIMOUS)** Earn reporting underbudget in all categories for FY 21 year end.

**7. Formation of Bylaw Review Committee**

*Motion: approve a Bylaw Review Committee to suggest edits to the corporate document. The Committee*

*will return to the full Board for review prior to adoption. The Committee to consist of: Dahl, Fox, Raymond*

*McNeil Schreyer, and Nicholls (Dahl/Earn) (UNANIMOUS)*

**8. BH Extraordinary Maintenance Funding was approved for \$65,000 (Scott/Allen) (UNANIMOUS)**

BHNPC will issue an RFP to hire a contractor to pay for the initial mobility lane improvements; 46 trash receptacles, litter removal of planters and watering and plant replacement.

**9. Hillcrest Park Free at the DMV banners approved. Motion: approve up to \$3,500. For replacement banners and hardware if needed. (Nicholls/Earn) (UNANIMOUS)**

**10. HPC to replace DMV parking signs and poles. Motion: approve up to \$5000. (Earn/Shaw) (UNANIMOUS)**

**11. Committee Project Updates**

**Bankers Hill-** The Bike Lane construction continuing, drain work is now underway. A new project is slated for Grape and 5<sup>th</sup> Avenue, it will contain two areas of underground parking, possibly a grocery location.

**Hillcrest-** Bike lanes construction continues to Washington. Signal lights are being installed in the bike lanes. 6<sup>th</sup> Ave and rainbow bike racks have been relocated.

**International Restaurant Row-** The RFPs for a contractor to provide valet services and social media support during construction have gotten significant responses. Construction of ADA intersection at Winder and India St continues. AT&T and SDG&E line removals causing delays.

**Mission Hills-** MHPAC is meeting, and McNeil Schreyer will provide an update.

**Adjourn (3:38pm) (Nicholls/Shaw)**



**UPTOWN COMMUNITY PARKING DISTRICT**  
**Board of Directors Meeting Minutes**  
September 13, 2021; 3:00 PM – 4:00 PM  
Joyce Beers Community Center – The HUB  
3900 Vermont Street San Diego, CA 92103

**1. Establishment of Quorum, Call to Order and Introductions (Meeting called at 3:05pm)**

UCPD Board Members Present: Roy Dahl, John Knoll, Miah Earn, Tom Fox, Selina Stockley, Susan McNeil Schreyer, Paul Smith, Peter Raymond, Doug Scott  
UCPD Board Members Excused: Chris Shaw, Cecelia Moreno, Ben Nicholls, Cutis Allen  
UCPD Board Members Unexcused:  
UCPD Staff Present: Gerrie Trussell

**2. Non-Agenda public comment**

P. Raymond mentions S out in Hillcrest sign, letters have gone out for the CBD in BH.

**3. President's report**

R. Dahl reports to the Board, concerns for the process for the projected repaving and loss of 33 parking spaces along 1<sup>st</sup> -5<sup>th</sup> on University, mitigation and discussion at HPC.

**4. August 2021 Minutes Motion: approve August 9, 2021 Meeting Minutes (Fox/Raymond) Abstain, McNeil Schreyer, Stockley due to absence 7y,2a**

**5. July 2021 Financials were approved. (Earn/Raymond) (UNANIMOUS)**

**6. Ads were approved for the UCPD elections in the amount of \$700. Uptown News \$300 split between and BH, MH to run in the Presidio Sentinel \$400. (Earn/Raymond) (UNANIMOUS)**

**7. Paid outreach opportunities were discussed. Hillcrest and MH offered \$700.00 event sponsorship information. No Action was taken.**

**8. Bylaw Review Committee will begin meetings in October 2021.**

**9. A name change was discussed to properly reflect our scope of work. Bylaw committee to revisit.**

**10. Committee Project Updates**

**Bankers Hill-** The Bike Lane construction continuing, signals and street repaving is now underway. .

**Hillcrest-** Bike lanes construction continues to Washington. Signal lights are being installed in the bike lanes. Parklets have been removed to allow for slurry seal and painting.

**International Restaurant Row-** The RFPs for a contractor to provide valet services and social media

support during construction have gotten significant responses. Construction of ADA intersection at Winder

and India St continues. Road work is causing a delay to reinstitute valet services.

**Mission Hills-** McNeil Schreyer outlined the Taste of Mission Hills 10/13, trolley and 25 restaurants.

**Adjourn (3:55pm)**

**(Earn/Stockley)**



**UPTOWN COMMUNITY PARKING DISTRICT**  
**Board of Directors Meeting Minutes**  
November 8, 2021; 3:00 PM – 4:00 PM  
Joyce Beers Community Center – The HUB  
3900 Vermont Street San Diego, CA 92103

**Establishment of Quorum, Call to Order and Introductions (Meeting called at 3:05pm)**

UCPD Board Members Present: Roy Dahl, John Knoll, Miah Earn, Tom Fox, Paul Smith, Peter Raymond, Doug Scott, Ben Nicholls,  
UCPD Board Members Excused: Chris Shaw, Cecelia Moreno, Cutis Allen, Selina Stockley, Susan McNeil Schreyer  
UCPD Staff Present: Gerrie Trussell

**Non-Agenda public comment**

P. Raymond mentions S out in Hillcrest sign, letters have gone out for the CBD in BH.  
Change of Board meeting time was requested to 4pm. Dahl and all agreed to the time change but contingent on room availability.

**President's report**

R. Dahl reports to the Board, concerns for the trolley route change to a proposed route from University Ave. to 6<sup>th</sup> Ave. continuing to Downtown. The Board members noted the distinction between trolley car vs. streetcar impacts. Earn informs all of the Hillcrest Town Council Meeting, Tuesday, 6:30 with County Supervisor, Nathan Fetcher as the speaker.

**Review of September 9, 2021 Minutes** *Motion: approve Board Meeting Minutes*

*(Fox/Raymond)*

*(UNANIMOUS)*

**Review August & September 2021 Financials, Earn reporting 148K+ in the bank**

*Motion: approve Board Financials*

*(Earn/Raymond)*

**(UNANIMOUS) UCPD Elections of UCPD Board of Directors were ratified:**

Hillcrest -10/12, Paul Smith, Business Seat  
and Mission Hills -10/20, Susan McNeil Schreyer, Business Seat

*(Nicholls/Dahl)*

*(UNANIMOUS)*

Bankers Hill – Article V, Section V implemented: John Knoll, appointed to full term, Peter Raymond, Curtis Allen appointed to finish remaining two years of the three-year term.

*(Scott/Smith)*

*(UNANIMOUS)*

Officer elections in December

**Hillcrest approved a request \$7K W. University Parking Loss Mitigation**

Street banners, social media, and collateral materials.

*(Nicholls/Dahl)*

**7Y-1N**

**BHNPC awards Nature Scape the contract for landscape maintenance services.**

The sub-committee reviewed and compared proposals from several bidders. Nature Scape was chosen to

provide \$46K extraordinary maintenance allotment, plus water and replacement materials or committee

requests needing prior approval, up to \$72K.

*(Scott/Raymond)*

*(UNANIMOUS)*

**IRR Social Media Contract Award**

The sub-committee reviewed and compared proposals from several bidders. Belladia Designs was chosen to provide \$600.00 set up and three months at \$300.00 for communication services.

***(Smith/Raymond)***

***(UNANIMOUS)***

**IRR Valet Contractor Award**

The sub-committee reviewed and compared proposals from several bidders. Preferred Valet was chosen to provide \$5K monthly for valet services. Signs with new hours will be produced.

***(Raymond/Earn)***

***(UNANIMOUS)***

**Committee Project Updates**

**Bankers Hill-** The Bike Lane construction continuing, signals and street repaving is now underway. .

**Hillcrest-** Bike lanes construction continues to Washington. Signal lights are being installed in the bike lanes. Slurry seal and painting complete.

**International Restaurant Row-** Construction of ADA intersection at Winder and India St is completed. Road work is causing a delay to reinstitute valet services.

**Adjourn**

***(Raymond/Nicholls)***



**UPTOWN COMMUNITY PARKING DISTRICT**

**Board of Directors Meeting Minutes**

December 13, 2021; 4:00 PM – 5:00 PM

Joyce Beers Community Center – The HUB

3900 Vermont Street San Diego, CA 92103

**Establishment of Quorum, Call to Order and Introductions (Meeting called at 4:05pm)**

UCPD Board Members Present: Roy Dahl, Susan McNeil Schreyer, John Knoll, Miah Earn, Tom Fox,

Paul Smith, Peter Raymond, Doug Scott, Cecelia Moreno, Cutis Allen, Selina Stockley,

UCPD Board Members Excused: Chris Shaw, Ben Nicholls,

UCPD Staff Present: Gerrie Trussell

-

**Non-Agenda public comment**

Earn invites all to attend the HTC meeting at Sisters Pizza Dec. 16<sup>th</sup>, 5 pm. Acorn pedestrian lights are out on University Avenue.

**UCPD Officer Elections;  
(UNANIMOUS)**

**President**

**Roy Dahl**

**(Smith/Allen)**

**Vice President Susan Mc Neil Schreyer**

**Secretary**

**Tom Fox**

**Treasurer**

**Miah Earn**

**Review of November 8, 2021 Minutes** *Motion: approve Board Meeting Minutes*

**(Fox/Raymond) (11Y, 3 A due to**

**absence)**

**Review October 2021 Financials,** *Motion: approve Board Financials*

**(Earn/Raymond)**

**(UNANIMOUS)**

Earn reporting 135,517.98 in the bank. We participated in City audit.

**A UCPD annual audit allocation was approved**

**(Earn/Raymond) (UNANIMOUS)**

In the amount of \$4200. For Sonnenberg CPA

**A “Sidewalk Reset” letter was approved.**

**(Earn/**

**Raymond) (UNANIMOUS)**

The letter is to be sent to the City for all of the Uptown Communities to be a part of the new City program.

**UCPD Neighborhood Slide Show was enjoyed.** The slide show featured a variety of projects and activities in the four neighborhoods.

**Adjourn**

**(Earn/Raymond)**

**(UNANIMOUS)**



**UPTOWN COMMUNITY PARKING DISTRICT**  
**Board of Directors Meeting Minutes**  
March 14, 2022; 4:00 PM – 5:00 PM  
Joyce Beers Community Center – The HUB  
3900 Vermont Street San Diego, CA 92103

**Establishment of Quorum, Call to Order and Introductions**  
*at 4:05pm*

*Dahl called meeting to order*

**UCPD Board Members Present:** Roy Dahl, Susan McNeil Schreyer, John Knoll, Tom Fox, Paul Smith, Peter Raymond, Doug Scott, Cecelia Moreno, Chris Shaw, Ben Nicholls

**UCPD Board Members Excused:** Cutis Allen, Selina Stockley, Miah Earn

**Public Present:** Byron Ross

**UCPD Staff Present:** Gerrie Trussell

**City Staff Present:** Claudia Brizuela, Genoveva Romero-Marquez

**Non-Agenda public comment**

Moreno would like to see red zones reduced for additional parking on 4<sup>th</sup> & 5<sup>th</sup> Avenues.

**Ratify HBA appointment Byron Ross, to serve as a UCPD Hillcrest Business Board Seat**  
*Nicholls/Shaw*

**Approval of December 13, 2021, Minutes**  
*10Y,1A (McNeil Schreyer)*

*Fox /Raymond*

**Review of Financials January 2022, tabled**

**City Planning Department Presentation Q& A**, focus plan amendment for the Hillcrest Community. As part of the focus plan amendment, the plan will identify transportation, land use, and urban design changes throughout the community. An Online Community Engagement Tool (OCET) Survey has been created to provide members of the community the opportunity to provide feedback and their thoughts on how they want the community to transition over the years. Dahl explains the proposed plans are transformational to the Hillcrest neighborhood. All three options under consideration would cause concerns regarding commute time, traffic flow, land uses, mobility, and community travel accessibility. McNeil Schreyer comments the loss of parking is a real concern, asks where the parking option is on the outreach survey and requests as a listed choice vs. "other" option. Moreno is concerned the survey does not clearly depict parking loss for some of the configurations. Shaw expresses the traffic impacts on University, and the need for parking. Knoll relays he agreed to serve on the UCPD Board to better assist bringing additional parking to his neighborhood of Bankers Hill. In the last few years with the construction of the new bike lanes and no parking requirements in the city, the political will seems counter intuitive to his volunteer interests and time, he will resign.

**UCPD Audit was completed, Sonnenberg CPA findings were reviewed and accepted.**

No changes in policy of procedures were recommended.

*Moreno/Shaw*

**UCPD FY 23 Budget was unanimously approved.** The budget and Narrative will be forwarded to the City Council for approval

*Raymond/Moreno*

**HPC, requested \$2000.00 to create Bike collateral materials, approved**

*Nicholls/Shaw*

**IRR, requested and was approved up to \$50,000.00 to install pedestrian lighting** *McNeil*  
*Schreyer/Moreno*

**BHNPC, requested \$35,000.00 for bike rack purchase**  
*Nicholls Scott*

**Wayfinding Signs Maintenance in Hillcrest and IRR was approved \$3500.00**  
*Nicholls/Moreno*

**The UCPD Bylaw Update Review Taskforce will resume meetings next month.**

**Adjourn**  
*McNeil Schreyer/Moreno*





**UPTOWN COMMUNITY PARKING DISTRICT**  
**Board of Directors Meeting Minutes**  
March 14, 2022; 4:00 PM – 5:00 PM  
Joyce Beers Community Center – The HUB  
3900 Vermont Street San Diego, CA 92103

**UCPD Board Members Present:** Roy Dahl, Susan McNeil Schreyer, Miah Earn, John Knoll, Tom Fox, Byron Ross, Paul Smith, Peter Raymond, Doug Scott, Cecelia Moreno, Ben Nicholls, Curtis Allen

**UCPD Board Members Excused:** Chris Shaw, Selina Stockley

**UCPD Staff Present:** Gerrie Trussell

**Establishment of Quorum, Call to Order, and Introduction**

*Dahl called the meeting to order at 4:05 pm*

**Non-Agenda public comment**

HBA has a new office located at 1601 University Ave. HBA's Walk Art and Taste was great fun.

**Dahl waived the President's report.**

**Accept Resignation John Knoll BHNPC Business Board Seat.** John Knoll explained his wish to resign from the UCPD Board of Directors. Knoll cited that his motivation for joining the UCPD Board was to increase parking in BH. He feels the political will and the loss of parking requirements are counterintuitive to his continued involvement. John also thanked the BHNPC and praised the UCPD Board for their ongoing diligence on various issues.

**Scott/Smith**

**Minutes of March 14, 2022, were reviewed and approved.**

**Fox/Raymond 11Y, 1A**

**January & February 2022 Financials were reviewed and approved.**

**Raymond/Earn**

Earn acknowledged funding allocations for the various neighborhoods and reported \$116,623.66 in the bank.

**Letter of Support for a Hillcrest Community Benefit District /**

**Allen/Nicholls**

**Greater Hillcrest Maintenance Assessment District** was approved with language that supports a MAD but does not state the managing entity, zones, fees, or specific boundaries.

Dahl shared the basis for approving a letter supporting the creation of a maintenance assessment district to serve greater Hillcrest. Utilizing a City recognized mechanism that will provide ongoing maintenance for the Capital Improvement Projects, the UCPD previously has made funding allocations to, i.e., Normal Street Promenade, 4<sup>th</sup> & 5<sup>th</sup> Bikeways, etc.

**The Board approved a HPC request for up to \$1000.00 for Bike rack maintenance.**

**Scott/Nicholls**

Colors from the rainbow flag will be used. Pink, blue, and White for transgender if in a group of 3. The activity was welcomed by the HBA Beautification committee as well.

**MFJ Systems was allocated \$1300.00 to prepare and file the UCPD Taxes for 2021.**

**Earn/McNeil Schreyer**

**Dahl reported the UCPD Bylaw Review has been progressing update and a draft of the recommended changes will be available for the Board to review shortly.**

### **Committee Project Updates**

**Banker's Hill Update was given by Chair Doug Scott**, relaying the construction is nearing completion at 4<sup>th</sup> and Quince Street. **The BHNPC is also considering meter time changes for less optimized areas.**

Scott also discussed the flashing crosswalk installed at Nutmeg and Sixth Avenue is well received.

**Hillcrest report was provided by Chair Ben Nicholls** relaying the idea for a new public area known as the

Hillcrest "Little Spot" is being considered by the sub-committee, redeveloping a Cal Trans owned Property at 163 & University Avenue. The site is currently in dire need of trash removal and is a hang-out for the residentially challenged. The area would serve as a bike repair station and public space.

**International Restaurant Row**, Trussell reported requests for restriping and meter replacements to have

been made now that the construction at Winder and India is completed.

**Mission Hills update was provided by Chair Susan Mc Neil Schreyer**, informing the Board

new construction development is planned on the corner of Goldfinch and W. Washington Street.

Also, the proposed relocation of a Bus Stop to Green Manor.

**Adjourn.**

**Dahl/Scott**



**UPTOWN COMMUNITY PARKING DISTRICT  
UCPD Board of Director Minutes  
May 9th, 2022; 4:00 PM – 5:00 PM  
Joyce Beers Community Center  
3900 Vermont Street, 92103**

**UCPD Board Members Present:** Roy Dahl, Susan McNeil Schreyer, Tom Fox, Paul Smith, Peter Raymond, Cecelia Moreno, Ben Nicholls

**UCPD Board Members Excused:** Chris Shaw, Selina Stockley, Miah Earn, Curtis Allen, Doug Scott, Byron Ross

**Guests:** Karl Dormond

**UCPD Staff Present:** Gerrie Trussell

**Establishment of Quorum, Call to Order, and Introduction**  
*Dahl called the meeting to order at 4:05 pm*

**Non-Agenda public comment:** Lights on University Ave in Hillcrest are not working, reports to Get It Done have been made no timeline to fix.

**President's report from Dahl informed the Board 900 surveys were collected regarding the current Hillcrest Plan Update.**

**Open BHNPC Business Seat:** Fox made a motion to appoint Peter Raymond as directed by the BHNPC.

A Point of Order discussion as to the resignation validity of Raymond from the resident seat was questioned by Mc Neil Scheyer. The Bylaw Review ad hoc committee will review.

**Minutes of April 11, 2022, were reviewed and approved with corrections.**

**Fox/Raymond**

**The National Association of American Planners Conference was relayed by Fox.** The visit to San Diego was highlighted by an organized bike ride on the newly installed 4<sup>th</sup> and 5<sup>th</sup> Avenue bikeways from Laurel St. to Hillcrest. Participants included Brittany Bailey from the Mayor Gloria's office, Chris Romano and Chris De Merville who assisted with the conference activities. San Diego is receiving national recognition.

**A Normal Street Promenade Update was provided by Nicholls.** The mayor's office is spearheading an aggressive timeline. Documents are at the City for approval if funding is secured it will begin in the fall of 2023. The project is going before SANDAG to adopt in the 2023 budget. SANDAG will vote on the budget next week. Meeting information to follow.

**The FY 21 Annual Report was approved and \$300.00 was allocated to publish Moreno/Raymond**

**Support for the "Hillcrest Little Spot" Concept was unanimously approved.** Nicholls gave an overview of the sites current underutilized use. The Little Spot would incorporate a transportation element and is required as the site is designated historical. The UCPD, HBA would request the City and Cal Trans sign a MOU to allow the property to be used for place making and bike repair and bike way station.

**Moreno/Smith**

**The city is providing the mandatory Anti-Harassment and Inclusivity training on Friday, May 20<sup>th</sup> 1 pm -5 pm via Zoom.**

**Dahl reported the UCPD Bylaw Review has been progressing.** A draft of the recommended changes will be available for the Board to review shortly.

**A discussion to extend the current Officers eligibility, for one year was not approved.**

The basis of discussion was due to meeting cancellations during the Covid 19 pandemic, and allow for a one-year exemption to the 3-year maximum term for board officers.

#### **Committee Project Updates**

**Banker's Hill Update was given by Fox,** The BHNPC is considering meter time changes for less optimized areas within Bankers Hill. Raymond reported metered parking was returned to free time limited parking on 4<sup>th</sup> Avenue, after public outcry.

**Hillcrest report was provided by the Chair Ben Nicholls,** The HBA as part of the comprehensive "Bicycle Friendly Business" strategy is providing window decals, in collaboration with the UCPD. All encouraged to join in the Bike To Work Day sponsored by SANDAG.

**International Restaurant Row,** Trussell reported the lighting contractor Pro-Cal lighting was awarded the contract to install pedestrian lighting from the block south of Chalmers to W. Washington.

**Mission Hills update was provided by the Chair Susan Mc Neil Schreyer,** informing the Board of parking conversions on 900 block of Fort Stockton Drive which will standardize parking spaces and relocate the ADA space to end of the row. Time limited curb considerations are underway on the 4000 block of Goldfinch Street. At the request of a senior citizen, discussions are underway with MTS to move the W. Washington Street bus stop farther west to the 900 block of W. Washington.

**Adjourn 5:05 pm**  
**Nicholls/Dahl**



**UPTOWN COMMUNITY PARKING DISTRICT  
UCPD Board of Director Minutes  
June 13, 2022; 4:00 PM – 5:00 PM  
Joyce Beers Community Center  
3900 Vermont Street, 92103**

**UCPD Board Members Present:** Roy Dahl, Susan McNeil Schreyer, Tom Fox, Paul Smith, Peter Raymond, Chris Shaw, Curtis Allen, Ben Nicholls

**UCPD Board Members Excused:** Selina Stockley, Miah Earn, Doug Scott, Byron Ross, Cecelia Moreno

**Guests:**

**UCPD Staff Present:** Gerrie Trussell

**Establishment of Quorum, Call to Order, and Introduction**

***Dahl called the meeting to order at 4:05 pm***

**Non-Agenda public comment: None**

**Peter Raymond Resigns from BHNPC Resident Seat  
McNeil-Schreyer/Fox**

**Peter Raymond appointed to a BHNPC Business Seat  
McNeil-Schreyer/Fox**

**Minutes of May 9, 2022, were reviewed and approved with corrections.  
Fox/Raymond**

**Financials: March & April 2022, were reviewed and approved.  
Shaw/Raymond**

**The Bylaw ad hoc committee drafted recommended changes.** Board members received copies of the proposed changes to the current bylaws. Dahl asked all to review the recommendations and submit comments for consideration. The final discussion and vote will take place in September.

**Approve Ad Placement for Bylaw Notice \$500.00**

The final vote will take place 30 days after ad placement per current UCPD Bylaws. The Board considered the appropriate media placement, and the Uptown News was determined the best choice. The ad will run in August both in print and online.

**Dahl/Raymond**

**Bankers Hill request of \$4000.00 to do planned Extraordinary Maintenance was approved  
Raymond/Fox**

**The UCPD Executive Committee completed an Executive Director Performance Review.**

Earn submitted a statement and it was read aloud by Dahl. "Gerrie's review paperwork needs to reflect that in fact, the whole executive board did not give her the review and in fact the treasurer was not present due to her commitment to the hillcrest neighborhood. The treasurer decided instead to participate at the same given time with the Mayor and police chief walk-through of the businesses. Please correct this paperwork. In the future it would be in good practice to include the entire executive board even after the fact in all communications." Thank you, Miah Earn. Discussion of the statement included Nicholls asking if Earn initially agreed to the set time and place, when presented with competing activities volunteers must choose. Questions as to why the review could not be done in

writing and the follow up provided to Earn. Raymond commented on the recent City provided UCPD Board training on anti-harassment, inclusivity and acting complacent.

**The UCPD Executive Committee completed an Executive Director Performance Review continued:**

Dahl let the Board know the members of the Executive Committee met and Susan McNeil Schreyer created the paperwork for the review. Dahl invited the Executive Committee members to share their perceptions. Smith asked who was consulted and if the review is available to the full Board? Schreyer replied the review needed to be handled in a confidential manner. Dahl as President and Mc Neil Schreyer as VP met with Trussell to relay the review outcomes. Shaw remembers in the past all Board and Committee Chairs were consulted. The Executive Committee recommended a 4% salary increase. Dahl shared: Trussell's performance score was up from the previous year and was the basis for the increase request. Trussell in response to the performance review submitted a FY22 office activities and accomplishment list consisting of four pages. She also requested to be scored on her performance. Allen opened further discussion stating that 4% is too low, it is not consistent with current CPI and salaries are not keeping up with cost of living. Allen asked the Board to consider a competitive salary review and one that demonstrates cost of living, plus performance. Nicholls relayed salaries are set on the market and may cost losing an employee.

**Allen stated the salary increase needs to be competitive and motioned a minimum of 7% increase. Shaw seconded but would like to ensure the increase is retro beginning July 1, 2022, as a friendly amendment. Smith also adds to the friendly amendment that a competitive Executive Director market rate analysis**

**be completed and brought back to the Board. Trussell to bring analysis to Executive Committee. Allen/Shaw/Smith**

**Request to return the UCPD Board meeting to 3pm.**

**Shaw/Raymond**

**ParkUptownSD.org – Website security, updates, plug ins \$600.00 was approved.**

**Allen/Raymond**

**Anti-Harassment and Inclusivity Training was completed by the UCPD Board of Directors and Staff.**

Dahl thanked all for dedicating the time and certificates will be requested.

**Committee Project Updates**

Banker's Hill Update was given by Fox, The BHNPC has completed the stainless-steel bike rack installations.

Hillcrest report was provided by the Chair Ben Nicholls, The HPC has provided bike rack maintenance The Little Spot project which will be impactful for Hillcrest.

International Restaurant Row, Trussell reported the lighting contractor Pro-Cal lighting has to delay the lighting installation in IRR due to antiquated equipment not compatible with the upgrades. Parts are now on order, update to follow.

Mission Hills update was provided by the Chair Susan Mc Neil Schreyer, Continuing work with the City on implementing time limited parking as reported last month. Supporting efforts to expand a lighting maintenance district when the utilities are moved underground.

**Adjourn 5:05 pm**

**Dahl/Shaw**