



November 13, 2023

**Board Members Present:** Ben Nicholls, Aaron Rabinowitz, Roy Dahl, Susan McNeil Schreyer, Alex Marin, Miah Earn, Tom Fox, Chris Shaw

**Board Members Excused:** Doug Scott, Cecilia Moreno, Byron Ross, Karl Domond

**Establishment of quorum, call to order, and introductions**

Ben Nicholls called the meeting to order at 3:04pm.

**Non-agenda public comment**

Alex Marin was thanked for hosting. A Christmas party will be held the second Tuesday of December at HBA. The City attorney has approved for us to petition for a MAD in Bankers Hill. Peter Raymond will petition to put the Bankers Hill sign up.

**Seat newly elected and returning Board members *(Nicholls/Raymond)***

Motion to confirm the votes and seat new board members Aaron Rabinowitz and Alex Marin, as well as welcome back returning Board members Miah Earn and Byron Ross made by Ben Nicholls. Peter Raymond 2nd. All vote to approve.

**UCPD Vision Action Plan**

Staff lead a long forum discussion on our action plan to consider best practices to fulfill the mission purpose of UCPD moving forward.

**Adjourn 3:59pm**

**September 11, 2023**

**UCPD Board Members Present:** Ben Nicholls, Michael Meacham, Susan McNeil Schreyer, Cecilia Moreno, Byron Ross, Roy Dahl, Paul Smith, Chris Shaw, Peter Raymond

**UCPD Board Members Excused:** Selina Stockley, Miah Earn, Doug Scott, Tom Fox, Karl Domond

**UCPD Staff Present:** Gerrie Trussell - Executive Director; Jess Felix - Communications

### **Establishment of Quorum, Call to Order, and Introductions**

Nicholls called the meeting to order at 3:03 pm.

### **Non-Agenda Public Comment**

Peter Raymond presented a foldable bike purchased at Ride One Up in Bankers Hill. The street was repaved along Laurel/1st. Issue on 6th/University; big trucks would clip the corner. They improved the turning radius, but now there are only two lanes. Paul Smith will resign from the HBA and the UCPD Board as of October.

### **President's Report**

Staff and President to present a vision report and an Executive Director's report each month. Details below.

### **Executive Director's Report**

Highlights for August – September 2023 include review of financials, top 10 parking conversions compiled and submitted to City, requested status updates for City work orders and filed Get it Done reports: Crosswalks BH, signage for The Loft and evaluated 3 min zone two meters in front of Rich's, loading zone at Hebert/HBA. BH meter conversion forms, 33 blocks, all east /west streets from Thorn to Elm spoke with business owners and residents regarding changes. Contacted business owners to inquire about conversion requests. Organized Barbie, Ken, and Oppenheimer (Barbenhimer) videos to promote Bus 11 and parking free at the DMV. Researched wayfinding signage/feet for sidewalk use in IRR. Coordinated onsite meetings in BH with representatives from Native Wise and NatureScapes to walk through and suggest sustainable plant materials, designs, and maintenance. Planned and recorded IRR promotional video featuring new lighting.

### **Approve Minutes July 2023**

**(Dahl/Raymond)**

Motion to approve 7/9/23 minutes made by Roy Dahl, Peter Raymond 2nd.

6 votes to approve, 2 abstentions: Moreno, Meacham

### **Review of Financials June and July 2023**

**(McNeil Schreyer/Dahl)**

Susan McNeil Schreyer reviewed the financials and found them fine. She encourages each committee to examine their portion of the budget.

Motion to approve made by Susan McNeil Schreyer, Roy Dahl 2nd. 7 votes to approve, 1 abstention. (Cecilia Moreno stepped out at 3:20pm.)

**Approve DMV Renewal: \$12,234**

**(Meacham/Raymond)**

Our negotiated DMV lot after hours rental rate is up for approval; 155 spaces for \$12,234. This is up from last contract's \$11,600.

Motion to approve made by Michael Meacham, Peter Ramond 2nd. All vote to approve.

**Approve Bankers Hill Time Meter Change Education Materials**

**(Raymond/Meacham)**

Staff logged all meters in the community. We're asking for \$1000 to cover Instagram and Facebook promotional posts and printing materials to spread awareness of the upcoming change to neighborhood parking meter time length and rate.

Motion to approve made by Peter Raymond; Michael Meacham 2nd. All vote to approve.

**Approve Hillcrest Bike Maintenance Project : \$4,000**

**(Meacham/Shaw)**

Hillcrest committee requests \$4,000 for repairing and repainting of bike racks. Initial project request made by Trent St. Louis of the HBA beautification committee. We have up to 300 bike racks that could be repainted. President Nicholls advocated for a way to report if bike racks have been tagged.

Motion to approve made by Michael Meacham, Chris Shaw 2nd. All vote to approve.

**Approve Contracting for Audit: \$4,500**

**(Dahl/Raymond)**

Every year our city contract requires us to do an audit. This is the first price increase (\$300) in three years.

Motion to approve made by Roy Dahl, Peter Raymond 2nd. All vote to approve.

**UCPD Vision Action Plan**

President Nicholls voiced the need to define what our role as UCPD is. We want to be a helpful contributor to the parking environment and follow the model of nonprofits to recognize where the government and private sector are failing. How can we be more relevant? It's valuable to get a good sense of what government organizations are ignoring. Data collection would help with this objective, especially pertaining to bike lane and parking space utilization rates and public spaces. Nicholls offered five points for the committee to contemplate. The Board supports the importance of data collection. This data can also be presented to other community groups and displayed on our website. Having utilization rates to point to can save neighborhood parking spaces.

**Hillcrest Parking Conversion: Harvey Milk Loading Zone**

Repeal of an illegal curb painting to instate an artificial yellow zone.

**Adjourn - 4:07pm**

August 8, 2023

**Meeting not called to order due to lack of quorum.**

**UCPD Board Members Present:** Ben Nicholls, Michael Meacham, Susan McNeil Schreyer, Paul Smith, Miah Earn, Roy Dahl, Peter Raymond

**UCPD Board Members Excused:** Selina Stockley, Chris Shaw, Cecilia Moreno, Tom Fox, Karl Domond, Byron Ross

**UCPD Staff Present:** Gerrie Trussell - Executive Director; Jess Felix - Communications

**Those listed present sat in attendance for non-agenda public comments, an abbreviated president's report, and Executive Director's report.**

**June 12, 2023**

**UCPD Board Members Present:** Tom Fox, Miah Earn, Doug Scott, Susan McNeil Schreyer, Karl Domond, Roy Dahl, Peter Raymond, Paul Smith

**UCPD Board Members Excused:** Selina Stockley, Chris Shaw, Ben Nicholls, Michael Meacham, Byron Ross, Cecilia Moreno

**UCPD Staff Present:** Gerrie Trussell - Executive Director; Jess Felix - Communications

**Guests:** Genoveva Romero-Marquez, City of SD Assistant Engineer

### **Establishment of Quorum, Call to Order, and Introductions**

Following an informational overview of parking conversions in progress given by City staff member Genoveva Romero-Marquez, Tom Fox called the meeting to order at 3:38 pm.

### **Non-Agenda Public Comment**

A congratulatory shout out was given to everyone who went to City Council on May 23rd to secure Pride Plaza.

### **Review of May 8, 2023 Minutes**

***(Dahl/Fox)***

Susan McNeil Schreyer voiced a discrepancy in the community updates section. Treasurer McNeil Schreyer requests the record be corrected to include she requested UCPD Executive Director Gerrie Trussell contact SANDAG project managers to attend a Mission Hills parking meeting to discuss the bike lane continuation through Mission Hills.

Motion to approve May minutes with the requested edit made by Roy Dahl, Tom Fox 2nd.

5 approve - Fox/Dahl/Scott/Raymond/Domond

3 abstain - Smith/Earn/McNeil Schreyer

### **Review of Financials April 2023**

***(McNeil Schreyer/Dahl)***

The financials that are included in the packet have been revised.

Motion to approve made by Susan McNeil Schreyer, Roy Dahl 2nd. All vote to approve.

### **Sustainability and Mobility Department Conversion Updates with Genoveva Romero-Marquez**

**2855 Fifth Avenue** – removal of passenger loading zone and installation of metered parking. She is working with the property owner to maximize curb space. There are 60 feet of unregulated gray curb. The white 3-minute passenger loading zone is not helpful, insufficient time amount.

**Herbert Street yellow zone** – This zone adjacent to HBA can be metered. Hillcrest Parking Committee must oversee the update of the posted times to the current standard 10am to 8pm.

**University Avenue (10th – Vermont St) blue zone removal** - This is not an operationally realistic handicap space. The current plan is to set it as a red curb. We can make use of this to maximize the motility options and encourage alternative transit modes by contracting for a scooter corral here.

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2760, 2850 Fifth Avenue – The red curb zones for fire access between Nutmeg and Olive are needed, required, and predetermined by the fire department.

**Approve UCPD Tax Preparation \$1300 filing fees \$100**

***(Dahl/Raymond)***

Motion to approve made by Roy Dahl. Peter Raymond 2nd.  
All vote to approve.

**Approve Insurance renewal G&L, D&O, EPPL, NAA \$4914.07**

***(Raymond/Smith)***

Motion to approve made by Peter Raymond, Paul Smith 2nd.  
All vote to approve.

**Approve Hillcrest Extraordinary Maintenance \$4874**

***(Dahl/McNeil Schreyer)***

To include sidewalk power washing of the rainbow crosswalk. Funds are an inter-agency transfer through Parks and Rec.  
Motion to approve made by Roy Dahl, Susan McNeil Schreyer 2nd. All vote to approve.

**IRR Pedestrian Lighting**

Trussell shared images of new functional lighting on IRR which can be changed electronically to display seasonal and holiday theme colors.

**FY 24 City Contract, Budget to Council June 13, 2023**

City council tomorrow (6.13) will vote on surveillance camera streetlights. Community parking budgets will go before City Council June 20th.

**Community Updates**

Bankers Hill: We've sent out the request to get parking meter time limits changed from 2hr to 4hr for East/West streets. Now that we're converting parking and motility lanes, we're producing some materials to promote them to the public. The Bankers Hill community group is still looking for volunteers to clean up after Pride Weekend.  
Mission Hills: We have a few things that we're working on in Mission Hills. As far as shortening red curbs, we are waiting for a response from Claudia. (Genoveva asks for addresses.) There are multiple locations, Claudia has them all. Mission Hills is pleased with the addition of stop signs at Ibis and Washington which the MHPAC unanimously supported and requested nearly a year ago.

**Adjourn - 4:00pm**

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**May 8 2023**

**UCPD Board Members Present:** Ben Nicholls, Michael Meacham, Tom Fox, Susan McNeil Schreyer, Cecilia Moreno, Byron Ross, Karl Domond, Roy Dahl, Peter Raymond

**UCPD Board Members Excused:** Paul Smith, Selina Stockley, Miah Earn, Chris Shaw, Doug Scott

**UCPD Staff Present:** Gerrie Trussell - Executive Director; Jess Felix - Communications

### **Establishment of Quorum, Call to Order, and Introductions**

Nicholls called the meeting to order at 3:02 pm.

### **Non-Agenda Public Comment**

There was a protest event on the previous Saturday against a 10 unit development in Hillcrest implementing SB 10 for land use in the City of San Diego.

### **President's Report**

The Normal Street Promenade project is being waylaid by the property owner on the NW corner of Normal St./University Ave. The property owner will lose his driveway as part of the project. The City of San Diego could use eminent domain to move forward. The owner is negotiating with the City. A public turnout is necessary May 23rd at City Hall to get City Council to move forward over the objections of the property owner.

Nicholls presented a plaque commemorating past UCPD presidents.

### **April 2023, Minutes Approved**

***(Raymond/Dahl)***

Motion to approve the 4/13 minutes made by Peter Raymond, Roy Dahl 2nd.

9 votes to approve, 1 abstention: Susan McNeil Schreyer

### **Review of Financials April 2023**

***(Raymond/Meacham)***

Susan McNeil Schreyer strongly encourages each committee to review their portion of the budget.

Motion to approve made by Peter Raymond, Michael Meacham 2nd.

All vote to approve.

### **Bankers Hill Extraordinary Maintenance: \$3,500**

***(Meacham/Raymond)***

The Bankers Hill Neighborhood Parking committee is asking for \$3,500 to repair the 117 planters and BMPs, including bike lane planters, in need of attention or replacement. The committee favors drought resistant ground-cover landscaping, not higher than 16 inches.

Motion to approve made by Michael Meacham, Peter Ramond 2nd.

All vote to approve.

### **IRR Cancel Valet Service as of May 14, 2023**

***(Raymond/Ross)***

IRR committee reviewed the financials of their valet profits over previous fiscal quarters. The numbers have

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dropped considerably, so IRR is moving forward with plans to cancel their contract as of May 14th. They will reconsider reopening the valet should the need arise in the future.

Motion to approve made by Peter Raymond, Byron Ross 2nd. All vote to approve.

**IRR Pedestrian Lighting Final Payment: \$23,392.90**

**(Fox/Raymond)**

ProCal lighting has completed the IRR lighting repair project and are now asking for final payment. It is time to approve processing the second installment of their payment. The project was completed under budget.

Motion to approve payment made by Tom Fox, Peter Raymond 2nd.

All vote to approve.

**Hillcrest Additional Bike-Friendly Materials: \$1,000**

**(Nicholls/Dahl)**

The Hillcrest committee requests \$1,000 for printing the designed stickers and maps promoting bike information. Because of the addition of a trackable QR code, these will cost more than previously planned.

Motion to approve made by Ben Nicholls, Roy Dahl 2nd.

All vote to approve.

**Mobility Update**

The Mobility Board of active mayoral appointees gave city presentations on parking and transportation in general. Their main concerns were about bike lanes in San Ysidro and Ocean Beach. Board President Ben Nicholls comments that UCPD staff attending these city meetings establishes a presence and keeps us informed as a Board.

**Community Updates**

Mission Hills: Susan McNeil Schreyer shared that last month she read a newsletter from SANDAG saying our project for bike lanes extending through Mission Hills was fully funded. Following inquiry, SANDAG said the project is delayed. Treasurer McNeil Schreyer requests that SANDAG project managers come to the Mission Hills parking meeting to discuss the bike lane continuation through Mission Hills.

SANDAG received an additional \$7 million to extend bike lanes down to the trolley.

The Board discussed the possibility of striping the streets to add more parking spaces. Ben Nicholls notes to include on our next agenda a meeting with the Mobility team.

**Adjourn - 3:45pm**

**April 11, 2023**

**UCPD Board Members Present:** Roy Dahl, Susan McNeil Schreyer, Miah Earn, John Knoll, Tom Fox, Byron Ross, Paul Smith, Peter Raymond, Doug Scott, Cecelia Moreno, Ben Nicholls, Curtis Allen

**UCPD Board Members Excused:** Chris Shaw, Selina Stockley

**UCPD Staff Present:** Gerrie Trussell

**Establishment of Quorum, Call to Order, and Introduction**

***Dahl called the meeting to order at 4:05 pm***

**Non-Agenda public comment**

HBA has a new office located at 1601 University Ave. HBA's Walk Art and Taste was great fun.

**Dahl waived the President's report.**

**Accept Resignation John Knoll BHNPC Business Board Seat.**

**Scott/Smith**

John Knoll explained his wish to resign from the UCPD Board of Directors. Knoll cited that his motivation for joining the UCPD Board was to increase parking in BH. He feels the political will and the loss of parking requirements are counterintuitive to his continued involvement. John also thanked the BHNPC and praised the UCPD Board for their ongoing diligence on various issues.

**Minutes of March 14, 2022, were reviewed and approved.**

**Fox/Raymond 11Y, 1A**

**January & February 2022 Financials were reviewed and approved.**

**Raymond/Earn**

Earn acknowledged funding allocations for the various neighborhoods and reported \$116,623.66 in the bank.

**Letter of Support for a Hillcrest Community Benefit District /**

**Allen/Nicholls**

**Greater Hillcrest Maintenance Assessment District** was approved with language that supports a MAD but does not state the managing entity, zones, fees, or specific boundaries.

Dahl shared the basis for approving a letter supporting the creation of a maintenance assessment district to serve greater Hillcrest. Utilizing a City recognized mechanism that will provide ongoing maintenance for the Capital Improvement Projects, the UCPD previously has made funding allocations to, i.e., Normal Street Promenade, 4<sup>th</sup> & 5<sup>th</sup> Bikeways, etc.

**The Board approved a HPC request for up to \$1000.00 for Bike rack maintenance.**

**Scott/Nicholls**

Colors from the rainbow flag will be used. Pink, blue, and White for transgender if in a group of 3.

The activity was welcomed by the HBA Beautification committee as well.

**MFJ Systems was allocated \$1300.00 to prepare and file the UCPD Taxes for 2021.**

**Earn/McNeil Schreyer**

**Dahl reported the UCPD Bylaw Review has been progressing update and a draft of the recommended changes will be available for the Board to review shortly.**

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### Committee Project Updates

**Banker's Hill Update was given by Chair Doug Scott**, relaying the construction is nearing completion at 4<sup>th</sup> and Quince Street. The BHNPC is also considering meter time changes for less optimized areas. Scott also discussed the flashing crosswalk installed at Nutmeg and Sixth Avenue is well received.

**Hillcrest report was provided by Chair Ben Nicholls** relaying the idea for a new public area known as the Hillcrest "Little Spot" is being considered by the sub-committee, redeveloping a Cal Trans owned Property at 163 & University Avenue. The site is currently in dire need of trash removal and is a hang-out for the residentially challenged. The area would serve as a bike repair station and public space.

**International Restaurant Row**, Trussell reported requests for restriping and meter replacements to have been made now that the construction at Winder and India is completed.

**Mission Hills update was provided by Chair Susan Mc Neil Schreyer**, informing the Board new construction development is planned on the corner of Goldfinch and W. Washington Street. Also, the proposed relocation of a Bus Stop to Green Manor.

Adjourn

Dahl/Scott