**UCPD Board Members Present:** Chris Shaw, Ben Nicholls, Byron Ross, Michael Meacham, Susan McNeil Schreyer, Roy Dahl, Peter Raymond, Aaron Rabinowitz

**Guest:** Krystal Ayala

**UCPD Board Members Excused:**  Tom Fox, Miah Earn, Doug Scott, Cecilia Moreno, Karl Domond, Alex Marin

**UCPD Staff Present:** Gerrie Trussell - Executive Director; Jess Felix - Communications

**Establishment of Quorum, Call to Order, and Introductions**

Ben Nicholls called the meeting to order at 3:04 pm.

**Non-Agenda Public Comment**

Meacham relayed the January 14th Bankers Hill Community Group meeting reported only highly positive responses to everything we do. The community had no idea that there’s a group working for them to reinvest parking funds in the area.

Mc Neil Schreyer raised discussion of the new California state law in effect as of January 1st: No parking within 20 feet of a crosswalk, whether marked or not.

We need to look at whether the city adopted the law verbatim in their ordinance and must communicate to the public that this law is in effect and tickets will be issued.

In order to avoid inconveniences and expedite proper funds, Ayala conveys that the City would like to start budget conversations early. We’d like to have this docketed for our council by April, contingent on all parking districts sending over their budgets.

Nichols stated “We should be that one stop source for everything happening to do with parking.”

**Executive Director Report**

Staff highlighted accomplishments that the UCPD completed in the closing months of 2023, including notable communications, parking conversions, and pedestrian safety activities.

**Elect UCPD Officers *(Ross/Raymond)***

President, Ben Nicholls

Tom Fox, Vice President

Susan McNeil Schreyer, Treasurer

Roy Dahl, Secretary

Motion by Byron Ross. Peter Raymond 2nd. Unanimous

**Treasurer's Report: Approve August – November 2023 Financials *(Raymond/Ross)***

Treasurer McNeil Schreyer encourages all board members to take a look at their individual neighborhood financials.

Motion to approve financials made by Peter Raymond, Byron Ross 2nd. Unanimous

**Accept and approve UCPD FY 23 Audit  *(McNeil Schreyer/Raymond)***

Treasurer McNeil Schreyer reviewed the Auditors docs

Motion to approve audit draft made by Susan McNeil Schreyer, Report contains no issues and was complimentary in findings. McNeil Schreyer, Raymond 2nd. Unanimous

**UCPD Vision Action Plan *(Ross/Raymond)***

President Nicholls presented the Vision plan. Any new ideas that come across the UCPD desk will be applied to this organizational structure. 5 points to keep in mind:

1) Information gathering and input

2) Coordinate and suggest best practices for transit systems and traveler behaviors

3) Creating and connecting public spaces

4) Marketing and incentives to utilize multi-modal options

5) Multi-modal maintenance and infrastructure knowledge

Motion to approve and adopt the UCPD Vision Action Plan as presented made by Byron Ross, Peter Raymond 2nd. Unanimous

**Approve November 13, 2023 UCPD Minutes *(Shaw, Dahl)***

Motion to approve made by Chris Shaw, Roy Dahl 2nd. Unanimous

**FY25 City Budget Process – approve sending a first draft to the City *(Meacham, Shaw)***

UCPD Board approves sending a first draft budget to the City in order to remain in compliance with new City schedule. Trussell will circulate budget sheets through the sub-committees prior to sending the final draft.

Motion to approve draft as submitted made by Michael Meacham, Chris Shaw 2nd. Unanimous

Adjourn 4:02pm