



UPTOWN COMMUNITY PARKING DISTRICT

Board of Directors Meeting

May 13, 2024; 3:00 PM – 4:00 PM

Joyce Beers Community Center

3900 Vermont Avenue Street, 92103

UCPD Board Members Present: Ben Nicholls, Michael Meacham, Susan McNeil-Schreyer, Peter Raymond, Alex Marin, Chris Shaw, Karl Domond

UCPD Board Members Excused: Doug Scott, Cecilia Moreno, Byron Ross, Tom Fox, Miah Earn, Aaron Rabinowitz

UCPD Staff Present: Gerrie Trussell - Executive Director; Jess Felix - Communications

Establishment of Quorum, Call to Order, and Introductions

President Nicholls called the meeting to order at 3:04 pm.

Non-Agenda Public Comment - Chris Shaw is keeping track of sales following the removal of parking for bike lanes. Alleyways are becoming more crowded.

President's Report - This is the summer of Hillcrest. Bid documents for Normal Street Promenade were released. Drafted plans include a new roundabout for Center and Lincoln. Work to Robinson and Park Blvd is detailed, which was never previously discussed. Walked through landscaping plans, mid block crosswalks, bus pads. We would like to request that SANDAG contractors properly dispose of paint and provide a material data sheet throughout the process. There is a net gain of 22 spaces in this project. Certain blocks will lose spaces, others will gain. City is not running parking plans by the Fire Department. There is potential for the Fire Department to strip spaces once the project is complete. AS the project moves forward, we must keep a list of details that will not perform for our intended use. Current trees and planting plans make it difficult to host events as we'd like. Shaded rows of benches. Street car market featured on current plans as a "future installation." Root barriers needed for trees to ensure sidewalks and streets are not damaged later.

Executive Director's Report Staff reported recent progress and accomplishments.

Approve April 8, 2024 UCPD Minutes

(Dahl/Meacham)

Motion to approve made by Roy Dahl, Michael Meacham 2nd. Unanimous.

Treasurer's Report: Approve March 2024 Financials

(McNeil Schreyer/Raymond)

March reports were reviewed. There was very little activity, but we were flush. Treasurer McNeil Schreyer encourages every subspecific committee to take a look at their own breakdowns.

Motion to approve made by Treasurer McNeil Schreyer, Peter Raymond 2nd. Unanimous.



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Approve Contract KPFF, 400 Block University Lighting Canopy Project (Shaw/Raymond)

Staff displayed the rendering with explanations of operational lighting features.

Bid from KPFF came in lowest. Company is based in L.A., but they do have a local office. They're capable of civil, structural, and surveying which saves us money and time. In-house shared communication facilitates no repeating of steps. Total \$56K for all three services.

Contractor Q3 has done the design/rendering and will help review the final work orders before submission.

As part of a multi-step process to renovate the heart of the neighborhood, the concrete work will be expanded to make necessary curb repairs on the 300 blocks.

Motion to approve made by Chris Shaw, Peter Raymond 2nd. Unanimous.

MHPAC Wayfinding/Placemaking Project

Mission Hills has been working on a Birds of Mission Hills wayfinding art project for about a year on the committee level, in touch with the Mayor's office and council members. Two RFPs have been signed off, the total amount targeted is \$150K. The wayfinding art project RFP reply email is MHPACWayfindingArt@gmail.com. MHPAC is interested in qualified project managers and artists you may know. Let Susan know and she will reach out to them. May 31 is the deadline for responses from Project Manager applicants. June 17 is the deadline for responses from Artist applicants. UCPD staff has all pdfs and will post both RFPs and attachments to UCPD this week. Tomorrow morning, MHPAC will post the same to its parking page.

FY 25 Budget and City Process

Budget goes to ATI May 22nd at 2pm City Council Chamber 12th floor, then city council prospectively in June.

Adjourn 4:12pm