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**UPTOWN COMMUNITY PARKING DISTRICT**

**Board of Directors Meeting Minutes**

March 10, 2025; 3:00 PM – 4:00 PM

Joyce Beers Community Center

3900 Vermont Avenue Street, 92103

**UCPD Board Members Present:** Chris Shaw, Ben Nicholls, Byron Ross, Michael Meacham, Peter Raymond, Aaron Rabinowitz, Miah Earn, Alex Marin, Susan McNeil Schreyer, Pam Schwartz

**UCPD Board Members Excused:**  Doug Scott, Tom Fox, Roy Dahl, Karl Domond

**UCPD Staff Present:** Gerrie Trussell - Executive Director

**Establishment of Quorum, Call to Order, and Introductions**

Ben Nicholls called the meeting to order at 3:03 pm.

**Non-Agenda Public Comment**

Meacham complimented Nicholls on an amazing job reaching out to the AT&I committee members and the mayor's office to project our voice. All has been very positive during the negotiations on our behalf. Other CPDs are also interested in keeping the funding to preserve the organizations and CPDs. Meacham attended the Balboa Park committee and anticipates pushback on the proposed meters going into Balboa Park.

Earn enjoyed the Pride Promenade, which was groundbreaking. Marin did a nice interview.

**President’s report:** There is uncertainty surrounding the Community Parking Districts' FY 26 funding and operating contracts. Conflicting staff reports to AT&I regarding the 100-18 revisions, CPD budgets, reserves, and allowable scope of work discussions are unclear.

* Nicholls has resigned from the Uptown Community Planning Group.

**Executive Director report:** Trussell relayed the activities and project work for February/March 2025.

**Approved January 13, 2025, UCPD Minutes *(Raymond/Earn)***

The motion to approve 7y/0n/2a, Mc Neil Schreyer and Schwartz abstaining due to absence.

**Treasurer's Report: Approve December 2024 Financials *(Raymond/Marin)***

* An overpayment to a current vendor was issued. McNeil Schreyer assisted in resolving this by requesting that the vendor deduct the $730. From the next invoice.
* **Motion to approve December financials, 8y,1n, Mc Neil Schreyer**
* **January 2025** **financials were approved.** **9y Unanimous**  **(Mc Neil Schreyer/Raymond)**
* The UCPD Executive Director's time allocations for Projects vs. Admin were discussed. Currently, the majority of staff time is spent on projects and should not be classified as administrative. The UCPD City contract does not specify an administrative cap.
* Meacham completed the audit questionnaire requested by the CPA.

**The Hillcrest bike lane delineators need replacement and repairs.** Many delineators are missing on the University and 5th Avenue bike lanes. This has been sent to HPC.

**Nicholls led the discussions on the UCPD City FY 26 contract, funding, and changes to 100-18**.

Nicholls requests that all neighborhoods craft good projects for a budget based on last year's dollars and include the reserves. Due to information delays, we will have an accelerated budget cycle. The budget must be approved quickly despite the uncertainty. The Executive Committee will draft a letter to all elected officials.

**Adjourn 3:50pm**